

MONTANA STATE UNIVERSITY NORTHERN

Application for Graduation

Application Due dates: **October 20th** for Spring Graduates / **April 20th** for Fall and Summer Graduates

This application must be accompanied by a receipt for the non-refundable Graduation Application Fee of \$50.00. Use blue or black PEN.

Student ID#: _____
 Name: _____
CURRENT mailing address:

 Email Address: _____

PRINT your name as you want it to appear on your diploma:

PRINT the address to which your diploma is to be sent:

I expect to complete requirements for this degree during the _____ semester of 20_____.

My *Catalog of Record* is the year(s): _____, where the curriculum governing my graduation is published.

Catalog of Record is usually the term you started at Northern. If you had a break of over 1 academic year your readmit term will be your new Catalog of Record.

“Students are personally responsible for meeting all University graduation requirements and the requirements for their particular academic degree programs.”

This information is printed in the catalog of record indicated directly above, including deadlines, limits, calculation of honors and rules governing the participation in Commencement. Participation in Commencement ceremonies does not guarantee the granting of a degree.

Major description _____ Minor description _____
(Indicate if it is an Bachelor or Associate Level Degree) *(If applicable)*

COURSES IN PROGRESS OR REMAINING: Enter all courses in which you are currently enrolled or which you will take to meet graduation requirements for this degree, in the order in which you will complete them.

<u>Course Prefix</u>	<u>Course Number</u>	<u>Course Name</u>	<u>Term Taking</u>	<u>Credits</u>	<u>Registrar Check</u>
Total Credits in Progress, or To Be Taken					
plus, Total Semester Credits Earned to Date					
equal, Total Credits at Graduation					

Student Signature: _____ Date signed: _____

Advisor Checklist

Advisors please verify that the following items are present, by initialing each item before signing. Then send the Graduation Application to the Dean(s) of the respective College(s).

- _____ One Graduation Application per Degree
- _____ Copy of DegreeWorks or completed program sheet included with application
- _____ Receipt for Graduation Application Fee included with application

The undersigned certify that this document has been reviewed and is a complete and accurate representation of the student's work.

Signature _____ Date _____
Major Advisor

Signature _____ Date _____
Major Dean

Signature _____ Date _____
Minor Advisor

Signature _____ Date _____
Minor Dean

ALL GRADUATE STUDENTS

Signature _____ Date _____
Dean of Education and Graduate Studies

Registrar's Office Use Only:

Fee paid/assessed, verified by: _____ Date received from student (stampdate): _____

Major GPA: Initial: _____ Final: _____

Minor GPA: Initial: _____ Final: _____

Overall GPA: Initial: _____ Final: _____

39 Upper Division Credits: Initial: _____ Final: _____

Residency Credits: Initial: _____ Final: _____

Total Credits: Initial: _____ Final: _____

Degree Awarded: _____ **Honors:** _____ **Diploma Ordered:** _____