

# MONTANA STATE UNIVERSITY NORTHERN

## *Education that Works*

### ARTICULATION AGREEMENT

Offered collaboratively by  
MONTANA STATE UNIVERSITY – NORTHERN

and

**Fort Peck Community College**  
**Associate of Applied Science Degrees**

for

**BACHELOR OF APPLIED SCIENCE DEGREE**  
**In Business Technology**

#### I. SCOPE OF THE PROGRAM

Montana State University – Northern (MSUN) and Fort Peck Community College hereby establish an articulation agreement leading to a Bachelor of Applied Science Degree in Business Technology. The degree will be conferred by MSUN.

#### II. LENGTH OF AGREEMENT

This agreement will begin Fall Semester 2021, to continue for a minimum of four (4) years. The parties to this agreement commit to offering this program until it is dissolved by mutual agreement. The parties commit to a review every other year. The next review will be Fall Semester 2024.

#### III. COURSE ARTICULATION

Students completing an **Associate of Applied Science Degree** in Computer Technology, Information/Network Technology, or Business Technology at Fort Peck Community College will be granted 60 semester credits toward a Bachelor of Applied Science degree in Business Technology at MSUN. Students must have 30 credits at the upper division (300/400) level to complete the degree program. Upon completion of the following courses as shown in **Exhibit A** and the meeting of all MSUN graduation requirements including the general education requirements as shown in **Exhibit B**, a Bachelor of Applied Science Degree in Business Technology will be awarded. **Exhibit C** provides an overview of degree requirements.

**EXHIBIT A: Required Courses**

| <b>Program Requirements Needed:</b> |  | <b>Credits</b>    |
|-------------------------------------|--|-------------------|
| <i>BMGT 335</i>                     | <i>Management and Organization</i>                                       | <i>3</i>          |
| <i>BMGT 329</i>                     | <i>Human Resources Management</i>  | <i>3</i>          |
| <i>BMKT 325</i>                     | <i>Principles of Marketing</i>   | <i>3</i>          |
| <i>BUS 348</i>                      | <i>Business Communications</i>   | <i>3</i>          |
| <i>BGEN 468</i>                     | <i>Contemporary Issues in Business Ethics</i>                            | <i>3</i>          |
| <i>BMIS 311</i>                     | <i>Management Information Systems</i>                                    | <i>3</i>          |
| <i>BMGT 322</i>                     | <i>Operations Management</i>   | <i>3</i>          |
| <i>BFIN 322</i>                     | <i>Business Finance</i>  | <i>3</i>          |
| <i>BMGT 245</i>                     | <i>Customer Service Management</i>                                       | <i>3</i>          |
| <i>CAPP 158</i>                     | <i>MS Access</i>   | <i>3</i>          |
| <i>CAPP 266</i>                     | <i>Advanced MS Excel</i>   | <i>3</i>          |
| <i>BGMT 498</i>                     | <i>Cooperative Education</i>   | <i>3</i>          |
| <i>BGEN 360</i>                     | <i>International Business</i>  | <i>3</i>          |
|                                     |  |                   |
|                                     |  |                   |
|                                     |  |                   |
|                                     |  |                   |
|                                     |  |                   |
|                                     | <i>Transferred AAS Degree</i>  | <i>60</i>         |
|                                     | <b><i>Total for Degree Completion for BAS in Business Technology</i></b> | <b><i>120</i></b> |

**EXHIBIT B: General Education Requirements**

|   |  |
|---|--|
| <b>Category I</b>   | <b>Communications (6 credits)</b><br><br>WRIT 101 AND COMX 111 OR COMX 115 OR WRIT 350   |
| <b>Category II</b>  | <b>Mathematics (3 credits)</b><br><br>M 105, 112, 121, 151, 162, 171, 172, STAT 216  |
| <b>Category III</b>   | <b>Natural Science with 1 lab course (6 credits)</b><br><br>BIOB 101/102, BIOB 160/161, BIOH 104, BIOH 201/202, BIOH 211/212, BIOM 250/251, BIOC 220/221, CHMY 121/122, CHMY 123/124, CHMY 141/142, CHMY 143/144, ENSC 245, GEO 101/102, GEO 206, GEO 211/212, GEO 314, GPHY 111, PHSX 105/106, PHSX 205/206, PHSX 207/208, TSCI 304 |
| <b>Category IV</b>  | <b>Social Science/History (6 credits)</b><br><br>CMLD 101, ECNS 201, ECNS 202, HSTA 101, HSTA 102 HSTA 255, HSTR 101, HSTR 102, PSCI 210, PSYX 100, PSYX 150, PSYX 230, SOCI 101, SOCI 241, SOSC 20, SOCI 211  |
| <b>Category V</b>   | <b>Cultural Diversity (3 credits)</b><br><br>BGEN 360, NASL 331, NASX 105, NASX 120, NASX 232, NASX 235 NASX 304, NASX 310, NASX 340, COMX 212, SPNS 101, NRSX 361, NASX 376, SOCI 315   |
| <b>Category VI</b>  | <b>Humanities/Fine Arts (6 credits)</b><br><br>ARTH 160, ARTH 330, ARTH 340, ARTZ 105, ARTZ 106, ARTZ 231, ARTZ 284, LSH 201, LIT 110, LIT 210, LIT 211, LIT 223, LIT 224, LIT 230, LIT 309, LIT 382, MUSI 201, PHIL 200, PHIL 210, THTR 101, THTR 105, THTR 120, THTR 208, NRSX 305, NRSX320  |
| <b>Category VII</b>   | <b>Technology (3 credits)</b><br><br>AOT 301, CAPP 120, CAPP 151, EDU 270, IT 100, NRSX 320  |
| <b>Total General Education Credits 33 credits if taken at MSU-Northern.</b> |  |

- Refer to the current MSU-Northern transfer equivalency guide or contact the MSU-Northern Registrar's Office for general education equivalencies.
- [https://prodmyinfo.montana.edu/pls/hvagent/hwzkxfer.p\\_selstate](https://prodmyinfo.montana.edu/pls/hvagent/hwzkxfer.p_selstate)

### EXHIBIT C (Overview of Equivalencies)

| <b>MSUN Program Requirements</b>  |    | <b>Fort Peck Community College Equivalencies</b>  |    |
|---|----|---|----|
| Transfer AAS from Fort Peck Community College   | 60 | Transfer AAS from Fort Peck Community College   | 60 |
| <i>Cost/Management Accounting</i>   | 3  | Taken at MSUN   | 3  |
| <i>BMGT 335 Management and Organization</i>   | 3  | Taken at MSUN   | 3  |
| <i>BMGT 329 Human Resources Management</i>  | 3  | Taken at MSUN   | 3  |
| <i>BMKT 325 Principles of Marketing</i>   | 3  | Taken at MSUN   | 3  |
| <i>BMGT 322 Operations Management</i>   | 3  | Taken at MSUN   | 3  |
| <i>BFIN 322 Business Finance</i>  | 3  | Taken at MSUN   | 3  |
| <i>BUS 348 Business Communications</i>  | 3  | Taken at MSUN   | 3  |
| <i>BGEN 468 Contemporary Issues in Business Ethics</i>  | 3  | Taken at MSUN   | 3  |
| <i>BMIS 311 Management Information Systems</i>  | 3  | Taken at MSUN   | 3  |
| <i>CAPP 158 MS Access</i>   | 3  | Taken at FPCC or MSUN   | 3  |
| <i>CAPP 266 Advanced Excel</i>  | 3  | Taken at MSUN   | 3  |
| <i>BMGT 498 Cooperative Education</i>   | 3  | Taken at MSUN   | 3  |
| <i>BMGT 245 Customer Service Management</i>   | 3  | Taken at MSUN   | 3  |
| <i>BGEN 360 International Business</i>  | 3  | Taken at MSUN   | 3  |
|   |    |   |    |
|   |    |   |    |
|   |    |   |    |
| <b>Program General Education Requirements</b>   |    |   |    |
| <i>See Exhibit B for eligible courses</i>   |    |   |    |
| <i>Cat I – Communications (6 credits)</i><br><b>WRIT 101 AND COMX 111 OR COMX 115 OR WRIT 350</b> |    | <i>Cat I – Communications (6 credits)</i><br><b>WRIT 101 AND COMX 111 OR COMX 115 OR WRIT 201</b> |    |
| <i>Cat II – Mathematics (3 credits)</i>   |    | <i>Cat II Fine Arts &amp; Humanities (6 credits)</i>  |    |
| <i>Cat III – Natural Sciences (6 credits)</i>   |    | <i>Cat III – Social Sciences/History (6 credits)</i>  |    |
| <i>Cat IV – Social Sciences/History (6 credits)</i>   |    | <i>Cat IV – Natural Sciences (7 credits, one lab course)</i>                                      |    |
| <i>Cat V – Cultural Diversity (3 credits)</i>   |    | <i>Cat V – Math (3 credits math)</i>  |    |
| <i>Cat VI – Fine Arts/Humanities (6 credits)</i>  |    | <i>Cat VI – Multicultural/Global Perspective (3 credits)</i>                                      |    |
| <i>Cat VII – Technology (3 credits)</i>   |    | <i>N/A but some courses required by MSUN may be available at FPCC</i>                             |    |

#### IV. TUITION AND FEES

Tuition will be billed to each student at MSUN's prevailing cost-per-credit rate for all courses.

Application and admission information:

Applicants can apply online at [applymt.org](http://applymt.org). Click the link to be redirected to our application portal through Apply Montana. This portal allows you to apply to any Montana University System campus, including our college, through one application process. You'll create a free account and follow the steps. At the end, you'll select MSU-Northern as your campus. The application fee will be waived for all Montana residents. All other applicants will be charged a \$30.00 fee for each application submitted.

Applicants can also submit paper applications, found at <http://www.msun.edu/admissions/forms.aspx>. This application should be sent to:

Montana State University-Northern Admissions  
P.O. Box 7751  
Havre, MT 59501  
Fax: 406-265-3788

For questions, contact MSU-Northern Admissions at [admissions@msun.edu](mailto:admissions@msun.edu) or 406-265-3704.

Western Undergraduate Exchange:

The Western Undergraduate Exchange (WUE) is a program of the Western Interstate Commission for Higher Education (WICHE). Through WUE, students in qualifying states may enroll in many 2-year and 4-year college programs at a reduced tuition level; approximately 150 percent of the institution's regular resident tuition. All degree programs at MSU-Northern are open to WUE students.

WUE information: <http://www.msun.edu/admissions/wue.aspx>

Tuition and Fees for WUE students: <http://www.msun.edu/admissions/tuitfees.aspx>

Admissions Office contact information: 1-800-622-6132 X3704 or email [admissions@msun.edu](mailto:admissions@msun.edu)

#### V. ADMISSIONS POLICY AND REQUIREMENTS

Admissions requirements for MSU-Northern are as follows:

1. Completed application for admission submitted to MSU-Northern;
2. \$30 non-refundable "one-time" application fee for non-Montana residents;
3. All degree-seeking students or students carrying seven (7) or more credits, who are born on or after January 1, 1957, must provide evidence that they have received two measles and two rubella immunizations, with dose one administered at 12 months of age or later and dose two administered at least 28 days after dose one. No measles vaccination before 1967 is valid. No rubella vaccination before 1969 is valid. As an alternative, a student may supply a laboratory report from a CLIA approved laboratory indicating that the student is immune to measles and/or rubella. Students may be exempt from the above requirements for religious reasons providing the student files a notarized religious exemption or for medical reasons providing the student supplies a statement from a physician holding a license to practice in the U.S. or Canada stating the immunization that is contraindicated, the time period the immunization is contraindicated, and the reasons for the contraindication;
4. Official academic transcripts from *all* accredited universities, colleges, and vocational technical centers attended. Official college transcripts must be sent to the Registrar's Office in a sealed envelope directly from the institution; and

5. Transfer applicants must present at least a 2.0 cumulative grade point average (i.e. equivalent to a "C" on a 4.0 scale), based on transferable credits carried from all colleges or universities previously attended to be eligible for full admission to a four-year campus.

## **VI. FINANCIAL AID**

All enrolled students are eligible to apply for financial aid at MSU-Northern. Each student's situation will be evaluated on an individual basis. Students must apply for financial assistance through MSU-Northern's Financial Aid Office.

<https://www.msun.edu/finaid/>

## **VII. CONTACT INFORMATION**

- 1) Montana State University – Northern:  
Advising Center: (406) 265-3704  
Admissions: (406) 265-3704  
Registrar: (406) 265-3703  
Financial Aid: (406) 265-3787  
College of Technical Science: (406) 265-3736  
Lanny Wilke ~ Business Instructor: (406) 265-4165, [wilkel@msun.edu](mailto:wilkel@msun.edu)  
Steven Don ~ Chair, COTS: (406) 265-4185, [sdon@msun.edu](mailto:sdon@msun.edu)  
David Krueger ~ Dean, COTS (406) 265-4157, [david.krueger@msun.edu](mailto:david.krueger@msun.edu)
  
- 2) Fort Peck Community College:  
605 Indian Avenue  
P.O. Box 398  
Poplar, MT 59255  
Main: (406) 768-6300  
  
Billie Norgaard ~ Business Faculty: (406) 768-6335, [BNorgaard@fpcc.edu](mailto:BNorgaard@fpcc.edu)  
Carrie Schumacher ~ VP for Academics: (406) 768-6312, [CSchumacher@fpcc.edu](mailto:CSchumacher@fpcc.edu)

**ARTICULATION AGREEMENT APPROVAL COVER SHEET**

Participating Institution(s) **Fort Peck Community College**  
**Associate of Applied Science Degrees**

Articulated Program: **Business Technology**

Degree/Credential: **BACHELOR OF APPLIED SCIENCE in Business Technology**

Effective Dates: Start: Fall Semester 2021    Review: Fall 2024

Agreement                       Renewal/Revised

The undersigned have read and concur with the applicable policies and procedures for the attached articulation agreement.

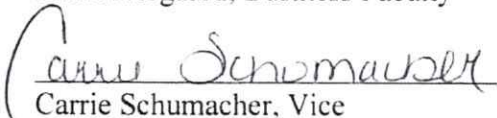
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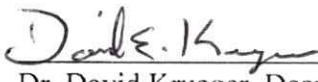
**Fort Peck Community College**

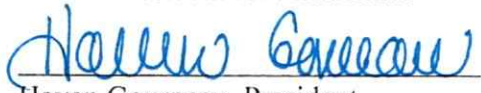
  
\_\_\_\_\_  
Lanny Wilke, Business Instructor

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Billie Norgaard, Business Faculty

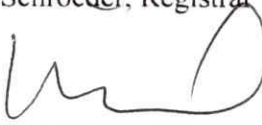
  
\_\_\_\_\_  
Steven Don, Chair, COTS

  
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Carrie Schumacher, Vice  
President for Academics

  
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Dr. David Krueger, Dean, COTS

  
\_\_\_\_\_  
Haven Gourneau, President

  
\_\_\_\_\_  
Alisha Schroeder, Registrar

  
\_\_\_\_\_  
Dr. Neil Moisey, Provost