

ACADEMIC SENATE PROPOSAL TRACKING SHEET
(Document To Be Originated By the Academic Senate Secretary On Canary Color Paper)

Proposal # 18-27	Title: Secondary Education-HPE-Program Revision-Practicums
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(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)

APR 01 2019

All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A transmittal e-mail will be sent to the Recording Secretary of the receiving committee, cc Provost's Administrative Assistant, by the Academic Senate Secretary. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator, via the Academic Senate, when a proposal is disapproved and the proposal is returned to the originator. Upon completion of committee action, the proposal will be returned to the Academic Senate Secretary, and a transmittal e-mail sent by the Committee Recorder to the Senate Secretary, cc Provost's Administrative Assistant.
4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration, utilizing the procedures set forth in the Senate Bylaws. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website by contacting the webmaster.
7. The Chancellor approves or disapproves the proposal.
8. The proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page -- <http://www.msun.edu/admin/provost/senate/proposals.htm>

**Documentation and forms for the curriculum process is also available on the web page:
<http://www.msun.edu/admin/provost/forms.htm>**

******* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary and the Senate President, to the Dean of the submitting college who then notifies the originator.**

	Date	Action Taken	Signature	Date	Comments/Reason for Disapproval	Sent to	Date	Transmittal E-mail sent
*Abstract received by Senate Secretary		Copy to Senate President. Forward to Provost.						
*Provost		<input type="checkbox"/> Abstract Approved <input type="checkbox"/> Disapproved						
Received by Senate Secretary	4/1/19	Tracking form initiated	D Bradley		tracking	Sigra	4/1/19	Lower Office
General Education Committee (if applicable)	4/1/19	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved NA	Jay L. Sullivan		forward comm	Todd	4/1/19	Lower Office
Curriculum Committee (if applicable)	4/1/19	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Jay P		forward to senat	M Seiffert	4/1/19	Lower Office
Academic Senate	4/4/19	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Seiffert		forward	Stord	4/1/19	Lower Office
Full Faculty (if necessary)		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
Provost		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
Chancellor		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
MSU		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
BOR		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
NWCCU		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
Provost		Advise originating college and Academic Senate of status. Update Web page.						
Registrar		Catalog/Policy Manual Update						

NOTE: The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward. *Abstract and pre-approval required for new programs ONLY.

CEAS PROPOSAL TRACKING SHEET

(Document to Be Originated By CEAS Secretary)

1. Submit all proposals (using the appropriate academice Senate Program/Degree and /or course revision forms) to the CEAS Administrative Associate
2. The CEAS Administrative Associate forwards them to the appriopriate CEAS Committee

Proposal Number: # 19	Secondary Educ-HPE-Program Revision-Practicums
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	Date			
Received by CEAS Administrative Associate	<u>2-20-19</u>			
Forward to the CEAS College Meeting	<u>2-20-19</u>	Approved <input checked="" type="checkbox"/>	Disapproved <input type="checkbox"/>	
		<u>Valerie Best</u>	<u>3/13/19</u>	Date <i>after corrections</i>
		Chair Signature		
Returned to CEAS Admin. Associate	<u>3-13-19</u>			
Forward to the Director of Education (Education Proposals Only)	<u>4-1-19</u>	Approved <input checked="" type="checkbox"/>	Disapproved <input type="checkbox"/>	
		<u>Andrew John</u>	<u>4-1-19</u>	Date
		Director Signature		
Returned to CEAS Administrative Associate	<u>4-1-19</u>			
Forwarded to Dean of COEAS	<u>4-1-19</u>	Approved <input checked="" type="checkbox"/>	Disapproved <input type="checkbox"/>	
		<u>Andrew John</u>	<u>4-1-19</u>	Date
		Dean Signature		
Returned to CEAS Administrative Associate	<u>4-1-19</u>			
Forwarded to Professional Education Unit	<u>4-1-19</u>	Approved <input checked="" type="checkbox"/>	Disapproved <input type="checkbox"/>	
		<u>Andrew John</u>	<u>4-1-19</u>	Date
		PEU Signature		
Returned to CEAS Administrative Associate	<u>4-19-19</u>			
Forward to Academic Subcommittees	<u>4-1-19</u>			

PROGRAM/DEGREE REVISION FORM

NEW DROPPED MAJOR REVISION FOR INFORMATION ONLY

College CAES Program Area Secondary Education-HPE Date _____

Submitter [Signature] Dean [Signature] Date 4-1-19

Signature

Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s).

The Education Initial Programs is revising the delivery of Practicum experiences by removing these requirements from coursework and creating individual stand-alone courses for each Practicum experience. This program revision is being put forward to reflect the following changes. EDU 380, EDU 334/EDU335, and EDU 452 are having their Practicum removed from course requirements, EDU 380 and EDU 383 being merged into a new course EDU 382, EDU 3XX A, B, C will be created as a Practicum course.

We are also updating all courses to reflect the EDU CCN across the MUS colleges in order to be in compliance. Most EDUC courses had corresponding flocked EDU courses.

Please provide in the space below a "before and after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.

PROPOSAL TITLE Secondary Education-HPE: Program Revision (Practicums)

**Current Program listed
in 18-19 Catalog**

**Proposed Program
for 19-20 Catalog**

18-19 Catalog

Course Prefix	#	Course Title	Credits
		GENERAL EDUCATION CORE	
WRIT	101	College Writing (CAT I)	3-4
COMX	115	Interpersonal Communication (CAT I)	3
M	121	College Algebra (CAT II)	4
BIOH	104/ 105	Basic Human Biology & Lab	4
		OR	
BIOH	201/ 202	Human Anatomy and Physiology I & Lab	
		CAT III Natural Science	2-3
PSYX	230	Developmental Psych (CAT IV)	3
HSTA	255	Montana History (CAT IV)	3
		CAT V Cultural Diversity	3
		CAT VI Humanities	6
EDU	270	Integrating Tech in Education (CAT VII)	3
		General Education Core	34-36
		EDUCATION CORE	
EDU	201	Intro to Educ. w/Field Exp.	3
EDU	225	Intro to Ed Psych	3
HTH	110	Personal Health and Wellness	3
EDU	311	C, D, & E in Global Education	3
EDSP	304	Ed & Psych of Exceptional Children	3
EDU	380	Curriculum & Planning with Assess	3
EDU	340	Classroom Mgmt.	3
HEE	376	Assessment in Health Ed.	3
EDU	397 HE	Health Enhancement for Elem. Ed	2
EDU	481	Content Area Literacy	2
HEE	300	PE in Elementary School	3
HEE	340	Methods of Health Education	3
HEE	310	Methods of Adaptive Health Education	2
HEE	395	Field Experience in PE	1
EDU	452	Advanced Practicum	3
EDU	495 ES	Secondary Teaching K-12	12
		Education Program Total	52
		HPE COURSE REQUIREMENTS	
HTH	101	Opportunities in Health Professions	2
CHTH	262	Community Health	3
HEE	435	Curriculum Planning in Health Education	3
HEE	303	Methods Lifetime Fit Activities	3
KIN	327	Kinesiology & Biomechanics	3
KIN	320	Exercise Physiology	3
		Advisor Approved Electives	5
		HPE Course Total	22
		Minor or Areas of Concentration (p. 2)	20
		TOTAL CREDITS	128

19-20 Catalog

Course Prefix	#	Course Title	Gen-Ed Credits	Degree Credits
		PROGRAM PREREQUISITES		
WRIT	101	College Writing (CAT I)	3-4	
COMX	115	Interpersonal Communications	3	
M	121	College Algebra		
BIOH	104/ 105	Basic Human Biology and Lab	4	
		OR		
BIOH	201 202	Human Anatomy and Physiology I and Lab		
		CAT III Natural Science	3	
PSYX	230	Developmental Psych	3	
HSTA	255	Montana History	3	
		CAT V Cultural Diversity	3	
		CAT VI Humanities	6	
EDU	270	Integrating Tech in Education	3	
		EDUCATION CORE		
EDU	201	Intro to Educ. w/Field Exp.		3
EDU	225	Intro to Ed Psych		3
HTH	110	Personal Health and Wellness		3
EDSP	304	Ed & Psych of Exceptional Children		3
EDU	311	C, D, & E in Global Education		3
EDU	382	Assessment, Curriculum, and Instruction		3
EDU	3xxA	Field Experience K-12 I		1
EDU	340	Classroom Mgmt.		3
EDU	397 HE	Health Enhancement for Elem. Ed		2
EDU	481	Content Area Literacy		2
HEE	376	Assessment in Health Ed.		3
HEE	300	PE in Elementary School		3
HEE	340	Methods of Health Education		3
HEE	310	Methods of Adaptive Health Education		2
EDU	3xxB	Field Experience K-12 II		1
EDU	452	Advanced Practicum		3
EDU	3xxC	Field Experience K-12 III		1
EDU	495 ES	Secondary Teaching K-12		12
		HPE COURSE REQUIREMENTS		
HTH	101	Opportunities in Health Professions		2
CHTH	262	Community Health		3
HEE	435	Curriculum Planning in Health Education		3
HEE	303	Methods Lifetime Fit Activities		3
KIN	327	Kinesiology & Biomechanics		3
KIN	320	Exercise Physiology		3
		Advisor approved electives		3
		HPE & Education total		
		Minor or Areas of Concentration		20
		TOTAL CREDITS [inc GED]		128

Course Prefix	#	Course Title	Credits
		CHOOSE A MINOR or one of the following concentrations	
		Concentration: Teaching and Coaching	20
REC	236	Intramural Recreational Activities	3
COA	210	Introduction to Sports Officiating	2
COA	205	Introduction to Coaching	3
AHAT	210	Prevention and Care of Athletic Injuries	3
HTH	378	Sex Education	3
COA	407	Issues in Competitive Athletics	3
OR			
KIN	440	Sport Psychology	
		ACT Advisor Approved Elective	1
		Choose (1) of course from the following:	2
COA	242	Coaching Football	
COA	245	Coaching Basketball	
COA	256	Coaching Track and Field	
COA	240	Coaching Volleyball	
COA	258	Coaching Wrestling	
COA	246	Coaching Softball/Baseball	
COA	260	Coaching Gymnastics	
COA	262	Coaching Swimming	
		Concentration: Health Enhancement	20
REC	236	Intramural Recreational Activities	3
REC	307	Community Recreation	3
AHAT	210	Prevention and Care of Athletic Injuries	3
HTH	391	Special Topics	3
HTH	378	Sex Education	3
REC	388	Outdoor Education	3
		Choose (2) two courses from the following list of Fitness and Wellness:	2
ACT	131	Weight Control	
ACT	110	Beginning Weight Training	
ACT	107	Beginning Aerobic Dance	
ACT	157	Beginning Martial Arts	
ACT	135	Trimnastics	
ACT	106	Beginning Conditioning and Fitness	
ACT	150	Beginning Yoga	
ACT	210	Intermediate Weight Training	
ACT	191	ACT 191 Selected Topics	

Course Prefix	#	Course Title	Gen-Ed Credits
		CHOOSE A MINOR or one of the following concentrations	
		Concentration: Teaching and Coaching	20
REC	236	Intramural Recreational Activities	3
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COA	246	Coaching Softball/Baseball	
COA	260	Coaching Gymnastics	
COA	262	Coaching Swimming	
		Concentration: Health Enhancement	20
REC	236	Intramural Recreational Activities	3
REC	307	Community Recreation	3
AHAT	210	Prevention and Care of Athletic Injuries	3
HTH	391	Special Topics	3
HTH	378	Sex Education	3
REC	388	Outdoor Education	3
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ACT	157	Beginning Martial Arts	
ACT	135	Trimnastics	
ACT	106	Beginning Conditioning and Fitness	
ACT	150	Beginning Yoga	
ACT	210	Intermediate Weight Training	
ACT	191	ACT 191 Selected Topics	

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

None – making corrections to reflect a change in course

Updated 09/29/05