

ACADEMIC SENATE PROPOSAL TRACKING SHEET
(Document To Be Originated By the Academic Senate Secretary On Canary Color Paper)

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| Proposal # 18-21 | Title: CJUS 440 |
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(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)

All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A transmittal e-mail will be sent to the Recording Secretary of the receiving committee, cc Provost's Administrative Assistant, by the Academic Senate Secretary. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator, via the Academic Senate, when a proposal is disapproved and the proposal is returned to the originator. Upon completion of committee action, the proposal will be returned to the Academic Senate Secretary, and a transmittal e-mail sent by the Committee Recorder to the Senate Secretary, cc Provost's Administrative Assistant.
4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration, utilizing the procedures set forth in the Senate Bylaws. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website by contacting the webmaster.
7. The Chancellor approves or disapproves the proposal.
8. The proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page -- <http://www.msun.edu/admin/provost/senate/proposals.htm>

**Documentation and forms for the curriculum process is also available on the web page:
<http://www.msun.edu/admin/provost/forms.htm>**

******* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary and the Senate President, to the Dean of the submitting college who then notifies the originator.**

See back for tracking form

| | Date | Action Taken | Signature | Date | Comments/Reason for Disapproval | Sent to | Date | Transmittal E-mail sent |
|---|---------|--|-----------|------|---------------------------------|------------|---------|-------------------------|
| *Abstract received by Senate Secretary | | Copy to Senate President. Forward to Provost. | | | | | | |
| *Provost | | <input type="checkbox"/> Abstract Approved <input type="checkbox"/> Disapproved | | | | | | |
| Received by Senate Secretary | 2/19/19 | Tracking form initiated | DBradley | | forward | St Success | 2/21/19 | Logger Office |
| General Education Committee (if applicable) | | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | | | | | | |
| Curriculum Committee (if applicable) | | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | | | | | | |
| Academic Senate | | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | | | | | | |
| Full Faculty (if necessary) | | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | | | | | | |
| Provost | | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | | | | | | |
| Chancellor | | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | | | | | | |
| | | | | | | | | |
| MSU | | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | | | | | | |
| BOR | | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | | | | | | |
| NWCCU | | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | | | | | | |
| Provost | | Advise originating college and Academic Senate of status. Update Web page. | | | | | | |
| Registrar | | Catalog/Policy Manual Update | | | | | | |

NOTE: The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward.

***Abstract and pre-approval required for new programs ONLY.**

CEAS PROPOSAL TRACKING SHEET

(Document to Be Originated By CEAS Secretary)

1. Submit all proposals (using the appropriate academice Senate Program/Degree and /or course revision forms) to the CEAS Administrative Associate
2. The CEAS Administrative Associate forwards them to the appropriate CEAS Committee

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| Proposal Number: # 12 | CJUS 440 |
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|---|----------------|------------------------------|-------------------------------------|----------------|
| | Date | | | |
| Received by CEAS Administrative Associate | <u>1.23.19</u> | | | |
| Forward to the CEAS College Meeting | <u>1.23.19</u> | Approved | <input checked="" type="checkbox"/> | Disapproved |
| | | <u><i>Valerie Galt</i></u> | | <u>1/25/19</u> |
| | | Chair Signature | | Date |
| Returned to CEAS Admin. Associate | _____ | | | |
| Forward to the Director of Education (Education Proposals Only) | _____ | Approved | <input type="checkbox"/> | Disapproved |
| | | _____ | | _____ |
| | | Director Signature | | Date |
| Returned to CEAS Administrative Associate | <u>1.25.19</u> | | | |
| Forwarded to Dean of COEAS | <u>1.25.19</u> | Approved | <input checked="" type="checkbox"/> | Disapproved |
| | | <u><i>Abelene Sellen</i></u> | | <u>2-13-19</u> |
| | | Dean Signature | | Date |
| Returned to CEAS Administrative Associate | <u>2.13.19</u> | | | |
| Forwarded to Professional Education Unit | <u>2.18.19</u> | Approved | <input type="checkbox"/> | Disapproved |
| | | _____ | | _____ |
| | | PEU Signature | | Date |
| Returned to CEAS Administrative Associate | <u>2.19.19</u> | | | |
| Forward to Academic Subcommittees | <u>2.19.19</u> | | | |

COURSE REVISION FORM

NEW DROPPED _____ MAJOR REVISION _____ FOR INFORMATION ONLY _____

College CEASN Program Area Criminal Justice Date 8/25/2017

Submitter *Jacob Beigun* Dean *Shelene Allen* Date 2-13-19
Signature Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s): To give the student a choice depending on his or her goal of which level of government he or she is interested in. The student may take both courses if he or she desires.

Please provide the following information:

College: CEASN
Program Area: Criminal Justice
Date: 8/25/2017
Course Prefix & No.: CJUS 440
Course Title: Gender, Crime, and Justice
Credits: 3
Required by:
Selective in: N/A
Elective in: Criminal Justice Program
General Education: N/A
Lecture: 100%
Lecture/Lab: N/A
Gradable Lab: N/A
Contact hours lecture: 3 hours per week
Contact hours lab: N/A
Current Catalog Description (include all prerequisites): N/A

Proposed or New Catalog Description (include all prerequisites): *This course will*
Examine and analyze how gender interacts within crime and the criminal justice system, and what programs exist or should exist to ensure equality within the criminal justice system.

Course Outcome Objectives:

- Identify the impact of gender on reasons or motivations for participation in crime
- Explain gender-based differences in type and frequency of criminal offending
- Think critically about the impact of gender on experiences with the police, legal system, and corrections
- Discuss the need for gender-responsive programming within the criminal justice system

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.