

# ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers Academic Senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

<http://www.msun.edu/admin/provost/asproposals.htm>

Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

\*\*\*\*\* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Dean of the submitting college who then notifies the originator.)

Proposal # 08-30	Title: Add Drop DRFT 336
------------------	--------------------------

(proposal explanation, submitter and college dean signatures on attached program/degree or course revision form)

	Date				
Received by ACAD Senate	12-22-08	Approved	_____	Disapproved	_____
Forwarded to Teacher Ed Council	_____	Signature	_____	Date	_____
Forwarded to Gen Ed Committee	2/6/09	Approved	<input checked="" type="checkbox"/>	Disapproved	_____
Returned to ACAD Senate	2-19-09	Signature	<i>[Signature]</i>	Date	_____
Forwarded to Curriculum Committee	2-20-09	Approved	<input checked="" type="checkbox"/>	Disapproved	_____
Returned to ACAD Senate for Vote	3-5-09	Signature	<i>[Signature]</i>	Date	_____
Sent to Provost's office for Full Faculty vote	_____	Approved	_____	Disapproved	_____
Voted on at Full Faculty meeting	_____	Signature	_____	Date	3-27-09
Forwarded to Provost for Approval/Disapproval	3-30-09	Approved	_____	Disapproved	_____
Forwarded to Chancellor for Approval/Disapproval	_____	Signature	_____	Date	_____
Copies sent to originating college and registrar's office	_____	Approved	_____	Disapproved	_____
Updated 09/29/05	_____	Signature	_____	Date	_____

## COURSE REVISION FORM

NEW \_\_\_ DROPPED X MAJOR REVISION \_\_\_ FOR INFORMATION ONLY \_\_\_

College College of Technical Science Program Area Design Drafting Date 10/2/08

Submitter *Justin Milligan* Chair/Dean *Gregory O. K...*  Date 12.22.08  
Signature Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):

This class has the same concepts being taught in PLMB 120, Introduction to Piping Systems. Also, we feel that having DRFT 390: CAD Management and Decision Making instead of Process Piping Drafting would enhance our program by furthering the development of AutoCAD skills currently expected in industry.

Please provide the following information:

**College:** College of Technical Science

**Program Area:** Design Drafting

**Date:** October, 2 2008

**Course Prefix & No.:** DRFT 336

**Course Title:** Process Pipe Drafting

**Credits:** 3

**Required by:** Design Drafting BS

**Selective in:** Design Drafting minor

**Elective in:**

**General Education:**

**Lecture:** 1hr/wk

**Lecture/Lab:** 4 hr/wk

**Gradable Lab:**

**Contact hours lecture:** 1 hr/wk

**Contact hours lab:** 4 hr/wk

**Current Catalog Description (include all prerequisites):**

The fundamentals of process piping design & the calculation of isometric offset distances. Symbols & terminology associated with the profession will be applied in solving selected drawing assignments. CAD programs will be introduced. Prerequisites: DRFT 132 & DRFT 156.

**Proposed or New Catalog Description (include all prerequisites):**

**Course Outcome Objectives:**

**Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.**