

ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers Academic Senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

<http://www.msun.edu/admin/provost/asproposals.htm>

Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

******* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Dean of the submitting college who then notifies the originator.)**

Proposal # <u>08-02</u>	Title: <u>Admin. Changes to Business Admin</u>
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(proposal explanation, submitter and college dean signatures on attached program/degree or course revision form)

Program Sheet

	Date			
Received by ACAD Senate	<u>10-10-08</u>	Approved	_____	Disapproved
Forwarded to Teacher Ed Council	_____	Signature	_____	Date
Forwarded to Gen Ed Committee	<u></u>	Approved	_____	Disapproved
	_____	Signature	_____	Date <u>12/12/08</u>
Returned to ACAD Senate	<u>12-15-08</u>	Approved	_____	Disapproved
Forwarded to Curriculum Committee	<u></u>	Signature	_____	Date
Returned to ACAD Senate for Vote	_____	Approved	_____	Disapproved
	_____	Signature	_____	Date
Sent to Provost's office for Full Faculty vote	_____	Approved	_____	Disapproved
Voted on at Full Faculty meeting	_____	Signature	_____	Date
Forwarded to Provost for Approval/Disapproval	_____	Approved	_____	Disapproved
	_____	Signature	_____	Date
Forwarded to Chancellor for Approval/Disapproval	_____	Approved	_____	Disapproved
	_____	Signature	_____	Date

PROGRAM/DEGREE REVISION FORM

NEW _____ DROPPED _____ MAJOR REVISION _____ FOR INFORMATION ONLY X

College COTS Program Area Business Date 10/9/08

Submitter L. Wilke Dean G. Kegel Date 10-10-08

Signature

Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s).

Remove BUS 430 from the program sheet as one of the capstone courses. Proposal 04-38, approved 3/14/05, removed said course as a capstone option, however the course remained listed on the "after" program sheet as BUS 430 OR BUS 450. When that sheet was translated to the catalog, the OR was omitted (in fact, the OR should never have been included in the first place). An additional "Elective" has been added to the program sheet in the Senior year in order to bring the total credits to 120. The revision is only to correct the catalog and our program sheets to reflect the previously approved proposal, accurately.

Please provide in the space below a "before and after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.

PROPOSAL TITLE: Administrative Changes to the Business Administration Program Sheet

**Current Program listed
in 05-06 Catalog**

Course Prefix	#	Course Title	Credits
		FRESHMAN YEAR	
		Fall	
ENGL	112	Cat 1 – Communications	3
		Cat VI – Humanities/Fine Arts	3
BUS	110	Creative Problem Solving	3
		Elective	3
		Spring	
MATH	112	College Algebra	3
		Cat 1 - Communications	3
		Cat III – Natural Science	3/4
		Cat IV – History/Social Science	3
BUS	120	Leadership	3
		SOPHOMORE YEAR	
		Fall	
ACCT	261	Principles of Accounting I	3
BUS	250	Business Statistics	3
ECON	241	Microeconomics (Cat IV) OR	3
ECON	242	Macroeconomics (Cat IV)	3
		Cat VII – Technology	3
		Cat III – Natural Science	3/4
		Minor	3
		Spring	
ACCT	262	Principles of Accounting II	3
BUS	271	Legal Environment of Business	3
		Category V – Cultural Diversity	3
		Category VI – Humanities/Fine Arts	3
		Minor	3
		JUNIOR YEAR	
		Fall	
BUS	300	Management in Organizations	3
BUS	350	Financial Management	3
BUS	335	Principles of Marketing	3
		Minor	3
		Minor	3
		Spring	
BUS	332	Human Resource Management	3
BUS	341	Advanced Marketing Applications	3
BUS	380	Operations Management	3
		Minor	3
		Minor	3

**Proposed Program
for 06-07 Catalog**

Course Prefix	#	Course Title	Gen-Ed Credits	Degree Credits
		FRESHMAN YEAR		
		Fall		
ENGL	112	Cat 1 – Communications	3	
		Cat VI – Humanities/Fine Arts	3	
BUS	110	Creative Problem Solving		3
		Elective		3
		Spring		
MATH	112	College Algebra	3	
		Cat 1 - Communications	3	
		Cat III – Natural Science	3/4	
		Cat IV – History/Social Science	3	
BUS	120	Leadership		3
		SOPHOMORE YEAR		
		Fall		
ACCT	261	Principles of Accounting I		3
BUS	250	Business Statistics		3
ECON	241	Microeconomics (Cat IV) OR	3	
ECON	242	Macroeconomics (Cat IV)		
		Cat VII – Technology	3	
		Cat III – Natural Science	3/4	
		Minor		3
		Spring		
ACCT	262	Principles of Accounting II		3
BUS	271	Legal Environment of Business		3
		Category V – Cultural Diversity	3	
		Category VI – Humanities/Fine Arts	3	
		Minor		3
		JUNIOR YEAR		
		Fall		
BUS	300	Management in Organizations		3
BUS	350	Financial Management		3
BUS	335	Principles of Marketing		3
		Minor		3
		Minor		3
		Spring		
BUS	332	Human Resource Management		3
BUS	341	Advanced Marketing Applications		3
BUS	380	Operations Management		3
		Minor/Elective		3
		Minor/Elective		3

Course Prefix	#	Course Title	Credits
		SENIOR YEAR	
		Fall	
BUS	410	International Business	3
BUS	405	Ethics in Management & Technology	3
BUS	430	Senior Project	3
BUS	450	Business Senior Seminar	3
		Minor	3
		Spring	
BUS	406	Management Information Systems	3
		Minor	3
		Minor	3
		Minor	3
		Elective	3
		Total	118

Course Prefix	#	Course Title	Gen-Ed Credits	Degree Credits
		SENIOR YEAR		
		Fall		
BUS	410	International Business		3
BUS	405	Ethics in Management & Technology		3
BUS	450	Business Senior Seminar		3
		Minor/Elective		3
		Elective		2 or 3
		Spring		
BUS	406	Management Information Systems		3
		Minor/Elective		3
		Minor/Elective		3
		Minor/Elective		3
		Elective		3
		Total	33/34	87

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

Updated 09/29/05