

# ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

<http://www.msun.edu/admin/provost/asproposals.htm>

Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

\*\*\*\*\* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

Proposal # <u>04-24</u>	Title: <u>HEALTH &amp; PHYSICAL EDUCATION</u>
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(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

	Date			
Received by ACAD Senate	<u>2-11-05</u>	Approved	<u>[Signature]</u>	Disapproved
Forwarded to Teacher Ed Council	<u>2-17-05</u>	Signature	<u>[Signature]</u>	Date <u>Feb 19 2005</u>
Forwarded to Gen Ed Committee	<u>N/A</u>	Approved	_____	Disapproved
Returned to ACAD Senate	<u>2-14-05</u>	Signature	_____	Date
Forwarded to Curriculum Committee	<u>2-15-05</u>	Approved	<u>[Signature]</u>	Disapproved
Returned to ACAD Senate for Vote	<u>2-25-05</u>	Signature	<u>[Signature]</u>	Date <u>2-24-05</u>
Sent to Provost's office for Full Faculty vote	<u>3-2-05</u>	Approved	<u>[Signature]</u>	Disapproved
Voted on at Full Faculty meeting	<u>3/8/05</u>	Signature	<u>[Signature]</u>	Date
Forwarded to Provost for Approval/Disapproval	<u>3/10/05</u>	Approved	<u>[Signature]</u>	Disapproved
Forwarded to Chancellor for Approval/Disapproval	<u>3-13-05</u>	Signature	<u>[Signature]</u>	Date <u>3-12-05</u>
Copies sent to originating college and registrar's office	<u>3/14/05</u>	Approved	<u>[Signature]</u>	Disapproved
C:/data/proposaltracking sheet ACAD 10 10 01		Signature	<u>[Signature]</u>	Date <u>3/14/05</u>

2-23-05 Ret to senet add. ch.

**PROGRAM/DEGREE REVISION FORM**

NEW \_\_\_ DROPPED \_\_\_ MAJOR REVISION \_\_X\_\_ FOR INFORMATION ONLY \_\_\_

College Education Program Area HPE Minor Date 2/8/05

Submitter [Signature] Chair/Dean \_\_\_\_\_ Date \_\_\_\_\_  
Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s).

Required due to changes in general education and education requirements

Please provide in the space below a "before and after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.

PROPOSAL TITLE Health & Physical Education Minor

**OLD PROGRAM**

Course Prefix	#	Course Title	Credits	
			Fall	Spr.
HPE	231	Ind & Team Sports	3	
HPE	233		2	
HPE	235			3
HPE	274			3
HPE	300		3	
EDUC	336		1	
HPE	305	Methods & Materials Hlth		3
EDUC	336			1
HPE	306		2	
HPE	325	Org & Ad of HPE		3
HPE	358			3
HPE	357		3	
HPE	376		3	
HPEA	15X			1
BIOL	204	OR	4	
BIOL	241		4	

Total Credits 31

**NEW PROGRAM**

Course Prefix	#	Course Title	Credits	
			Fall	Spr.
HPE	3XX	Lifetime Activities	3	
HPE	233		2	
HPE	235			3
HPE	274			3
HPE	300		3	
HPE	305	Methods & Materials Hlth		3
EDUC	33X	Secondary Field		1
HPE	306		2	
HPE	325	Org & Ad of HPE		3
HPE	358			3
HPE	357		3	
HPE	376		3	
HPEA	15X			1
BIOL	204	OR	4	
BIOL	241		4	

Total Credits 30

HPE 235 is in the Ed Core and BIOL 204/241 are general ed selectives; neither count toward the 30 cr. for the minor.

**Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.**

**PROGRAM/DEGREE REVISION FORM**

NEW      DROPPED      MAJOR REVISION XX FOR INFORMATION ONLY     

College      Education      Program Area      Health & Physical Education      Date 2/8/05

Submitter      Chair/Dean      Date       
Signature      Signature (indicates "college" level approval)     

Please provide a brief explanation & rationale for the proposed revision(s).

Revisions due to changes in the general education requirements

Please provide in the space below a "before and after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.

PROPOSAL TITLE Health & Physical Education Major

**OLD PROGRAM**

**NEW PROGRAM**

Course Prefix	#	Course Title	Credits			Course Prefix	#	Course Title	Credits	
			Fall	Spr.					Fall	Spr.
ENGL	111		3							
ENGL	112			3	Gen Ed I	ENGL	112		3	
SPCH	141	Or 142	3		Gen Ed II	SPCH	142		3	
CIS	320			3	Gen Ed IX	CIS	320			3
MATH	110		4		Gen Ed III	MATH	112	College Algebra	3	
EDPY	215			3	Ed Core	EDPY	215			3
EDUC	100		3		Ed Core	EDUC	100		3	
PSYC	205			3	Gen Ed IV	PSYC	205			3
		Area A Selective	3		Gen Ed V(I)			Fine Art Selective	3	
				3	Gen Ed V(II)			Humanities Selective		3
		Area B Selective	3		Gen Ed VI			Cultural Diversity Sel	3	
					Gen Ed VII	HIST	216	MT History		3
BIOL	204	OR	4		Gen Ed VIII	BIOL	204	OR	4	
BIOL	241		4			BIOL	241		4	
		Area C		2	Gen Ed IX			Nat'l Science Selective		2
		HPE "CORE"						HPE "CORE"		
HPE	231	Ind & Team Sports	3			HPE	3XX	Lifetime Activities	3	
HPE	233		2			HPE	233		2	
HPE	235			3	Ed Core	HPE	235			3
HPE	274			3		HPE	274			3
HPE	300		3			HPE	300		3	
EDUC	336		1			EDUC	33X	Secondary Field	1	
HPE	305	Methods & Materials Hlth		3		HPE	305	Methods & Materials Hlth		3
EDUC	336			1		EDUC	33X	Secondary Field		1
HPE	306		2			HPE	306		2	
HPE	325	Org & Ad of HPE		3		HPE	325	Org & Ad of HPE		3
HPE	358			3		HPE	358			3
HPE	357		3		Ed Core	HPE	357		3	
HPE	376		3			HPE	376	For EDUC 376	3	
HPEA	15X			1		HPEA	15X			1
						HPE		Selective	3	
		Select ONE Program Sequence		10		HPEA		Elective	1	
						EDUC	3XX	Diversity & Technology	3	
						EDUC	3XX	Health Enhancement in EI	2	
						EDUC	380	Classroom Mgmt	3	
		Select a Minor OR One Area of Concentration						Select a Minor OR One Area of Concentration	2.0	
		Teaching & Coaching						Teaching & Coaching		
HPE	236		3			HPE	236		3	
HPE	247	Tech of Officiating		3		HPE	247	Tech of Office		2
HPE	359	Teaching Practice in PE	1			HPE	359	Field Experience	1	
HPE	378		3			HPE	378		3	
HPE	407			3		HPE	407	OR		3
						HPE	448			3

*Major 40*

				continued					
					HPE	248	Found Coaching	2	
					HPE	370	Care & Prevention	3	
		Select 4 Coaching classes	8				Select 1 Coaching class	2	
					HPEA		Selective	1	
		Health Enhancement					Health Enhancement		
HPE	236		3		HPE	236		3	
HPE	307		3		HPE	307			3
HPE	359	Teaching Practice in PE	1						
HPE	370		3		HPE	370		3	
HPE	394		3		HPE	394			3
HPE		Selectives	6		HPE	374	Current Issues Hlth		3
					HPE	378	Sex Ed	3	
HPEA	18X	Selectives	3		HPEA	18X	Selectives		2
EDPY	350		3	Ed Core	EDPY	350		3	
EDUC	300		3	Ed Core	EDUC	300		3	
EDUC	321		1	Ed Core					
EDUC	445		2	Ed Core	EDUC	445		2	
EDUC	455		3	Ed Core	EDUC	455		3	
EDUC	336		1	Ed Core					
EDUC	475		12	Ed Core	EDUC	475			12

Total Credits 128

Total Credits Gen Ed 33

Ed Core 35

Major 40

Extended Major 60

Total 128

**Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.**

ACAD program degree revision form Revised: 12/12/01

Program Objectives

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

ACAD program degree revision form Revised: 12/12/01

**COURSE REVISION FORM**

NEW \_\_\_ DROPPED \_\_\_ MAJOR REVISION \_\_\_ FOR INFORMATION ONLY XX \_\_\_

College Education Program Area Health & Physical Education Date 2/8/05

Submitter [Signature] Chair/Dean \_\_\_\_\_ Date \_\_\_\_\_  
Signature (indicates "college" level approval)

**Please provide a brief explanation & rationale for the proposed revision(s):**

Update course descriptions to match proposed pre- & co-requisite changes.

**College:** Education

**Program Area:** Health & Physical Education

**Date:** 2/8/05

**Course Prefix & No.:** HPE 300

**Course Title:** PE in the Elementary School

**Credits:** 3

**Required by:** HPE Majors/Minors

**Selective in:**

**Elective in:**

**General Education:**

**Lecture:** 3

**Lecture/Lab:**

**Contact hours lecture:**

**Contact hours lab:**

**Current Catalog Description (include all prerequisites):**

Prerequisite: Admission to Teacher Education, EDUC 321 and EDUC 300

**Proposed or New Catalog Description (include all prerequisites):**

Prerequisite: Admission to Teacher Education, EDUC 300 and HPE 376. Co-requisite: EDUC 33X Secondary Field Experience (Majors only)

**Course Outcome Objectives:**

**Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.**

ACAD course revision form 12-12-2001

## COURSE REVISION FORM

NEW \_\_\_ DROPPED \_\_\_ MAJOR REVISION \_\_\_ FOR INFORMATION ONLY XX \_\_\_

College Education Program Area Health & Physical Education Date 2/1/05

Submitter [Signature] Chair/Dean \_\_\_\_\_ Date \_\_\_\_\_  
Signature (indicates "college" level approval)

### Please provide a brief explanation & rationale for the proposed revision(s):

Change course description due to programs changes for new General Education requirements and program changes in Professional Education requirements.

Please provide the following information:

**College:** Education

**Program Area:** Health & Physical Education

**Date:** 2/1/05

**Course Prefix & No.:** HPE 305

**Course Title:** Methods & Materials of Health Education

**Credits:** 3

**Required by:** HPE majors/minors

**Selective in:**

**Elective in:**

**General Education:**

**Lecture:** 3

**Lecture/Lab:**

**Contact hours lecture:**

**Contact hours lab:**

### Current Catalog Description (include all prerequisites): 3 credits

*This is an introduction to resources and methods used to teach health. This course will cover, extensively, the Health Enhancement Curriculum Model and Health Enhancement Curriculum Standards released by OPI to familiarize students with the requirements of all K-12 teachers in the state of MT. Co-requisite: Registration in EDUC 336. Pre-requisite: Admission to TE and EDUC 300.*

### Proposed or New Catalog Description (include all prerequisites): 3 credits

*As health educators try to influence behavior change through cognitive education, methods to achieve this are unique. This course is designed to exposed teacher education candidates to those techniques. This course will cover, extensively, the Health Enhancement Curriculum Model and Health Enhancement Curriculum Standards released by OPI to familiarize students with the requirements of all K-12 teachers in the state of MT. National health education curriculum standards as well as ethics in health education will also be addressed. Co-requisite: Registration in EDUC 33X Secondary Field. Pre-requisite: Admission to Teacher Education, EDUC 300 and HPE 376.*

### Course Outcome Objectives:

1. Develop an understanding of the Health Enhancement Model of health and physical education.
2. Develop a working knowledge of Montana Health Enhancement Standards &

3. *Develop and apply alternative methods of assessment to MT Health Enhancement Standards.*
4. *Become aware of National Health and Teaching standards/competencies.*
5. *Become familiar with Healthy People 2010 and their implications for teaching.*
6. *Become aware of the Code of Ethics for Health Educators and its implications for teaching.*
7. *Begin to develop a teaching philosophy in regards to health enhancement.*

**Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.**

ACAD course revision form 12-12-2001

Course Title: Health & Behavioral Promotion  
 Course Code: HBE 300  
 Credits: 3  
 Required by: MPH Core Curriculum  
 Schedule: M  
 Prerequisite:  
 Co-requisite:

Location: B  
 Instructor(s):  
 Contact hours (theory):  
 Contact hours (lab):

Current Catalog Description (include all prerequisites):  
 Introduction to Teaching Public Health, EDUC 421 and EDUC 300

Proposed or New Catalog Description (include all prerequisites):  
 Introduction to Teaching Public Health, EDUC 300 and HBE 370

Course Outcome Objectives:

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

ACAD course revision form 12-12-2001

**COURSE REVISION FORM**

NEW \_\_\_ DROPPED \_\_\_ MAJOR REVISION \_\_\_ FOR INFORMATION ONLY XX

College Education Program Area Health & Physical Education Date 2/8/05

Submitter [Signature] Chair/Dean \_\_\_\_\_ Date \_\_\_\_\_  
Signature (indicates "college" level approval)

**Please provide a brief explanation & rationale for the proposed revision(s):**  
Update course descriptions to match proposed pre- & co-requisite changes.

**College:** Education  
**Program Area:** Health & Physical Education  
**Date:** 2/8/05  
**Course Prefix & No.:** HPE 306  
**Course Title:** Adapted Physical Education  
**Credits:** 2  
**Required by:** HPE Majors/Minors  
**Selective in:**  
**Elective in:**  
**General Education:**

**Lecture:** 2  
**Lecture/Lab:**  
**Contact hours lecture:**  
**Contact hours lab:**

**Current Catalog Description (include all prerequisites):**  
Prerequisite: Admission to Teacher Education, EDUC 321 and EDUC 300

**Proposed or New Catalog Description (include all prerequisites):**  
Prerequisite: Admission to Teacher Education, EDUC 300 and HPE 376.

**Course Outcome Objectives:**

**Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.**



## COURSE REVISION FORM

NEW \_\_\_ DROPPED \_\_\_ MAJOR REVISION \_\_\_ FOR INFORMATION ONLY X

College Education Program Area Health & Physical Education Date 2/2/05

Submitter [Signature] Chair/Dean \_\_\_\_\_ Date \_\_\_\_\_  
Signature (indicates "college" level approval)

**Please provide a brief explanation & rationale for the proposed revision(s):**  
Changes needed due to changes in general education & education programs;

**College:** Education

**Program Area:** Health & Physical Education

**Date:** 2/2/05

**Course Prefix & No.:** HPE 325

**Course Title:** Organization & Administration of Health & Physical Education

**Credits:** 3

**Required by:** Health & Physical Education majors & minors

**Selective in:**

**Elective in:**

**General Education:**

**Lecture:**

**Lecture/Lab:**

**Contact hours lecture:**

**Contact hours lab:**

**Current Catalog Description (include all prerequisites):** 3 semester credits  
Organizing and administering the modern health and physical education program. Areas covered will include utilization and design of facilities, budget development, marketing, programming, risk and safety management, athletics, program and personnel evaluation, and equipment.

**Proposed or New Catalog Description (include all prerequisites):** 3 semester credits  
Health & Physical Educators must be able to organize and administer a K-12 Health Enhancement program, including budget development, risk and safety management, program and personnel evaluation, equipment purchasing and storage, policy/procedure development, record keeping, and facility design, management and utilization.

**Course Outcome Objectives:**

- 1) Students will develop fundamental knowledge in all aspects of organizing and administering a K-12 Health Enhancement program including:
  - a. Budgeting for facilities, equipment and supplies
  - b. Risk & safety management
  - c. Program & personnel evaluation
  - d. Equipment Purchasing and storage
  - e. Facility design, management and utilization
- 2) Students will evaluate various record keeping and budgeting systems looking toward personal application
- 3) Students will learn the critical importance of the development and implementation of a policies and procedures manual for a K-12 Health Enhancement program

**Additional instructional resources needed (including library materials, special equipment, and facilities):** Please note approval does not indicate support for new faculty or

## COURSE REVISION FORM

NEW XX DROPPED      MAJOR REVISION      FOR INFORMATION ONLY     

College Education Program Area Health & Physical Ed Date 2/2/05

Submitter [Signature] Chair/Dean \_\_\_\_\_ Date \_\_\_\_\_  
Signature (indicates "college" level approval)

**Please provide a brief explanation & rationale for the proposed revision(s):**  
Course to replace HPE 231 in HPE "core" to better meet needs of teacher candidates

College: Education

Program Area: Health & Physical Education

Date: 2/2/05

Course Prefix & No.: HPE 3XX

Course Title: Lifetime activities

Credits: 3

Required by: HPE majors/minors; HP majors

Selective in: \_\_\_\_\_

Elective in:

General Education:

Lecture: 3

Lecture/Lab:

Contact hours lecture:

Contact hours lab:

**Current Catalog Description (include all prerequisites):**

None

**Proposed or New Catalog Description (include all prerequisites):** 3 credits

This course is designed to give students exposure to a variety of fitness, sport and game activities that are utilized in the middle and high school health promotion programs of many MT schools to promote lifetime fitness activities. Emphasis is placed on skills development, skills progression, and evaluation of motor performance as well as lifetime enjoyment. Safety and organization of units and curriculum are also discussed. **Course Fee: \$10.00**

**Course Outcome Objectives:**

- 1) Students will develop fundamental skills to teach a variety of lifetime fitness activities to MS and HS students including:
  - a. Skill development
  - b. Skill progression
  - c. Skill evaluation
- 2) Students will learn proper organizational and planning requirements that create a safe environment for activity participation.
- 3) Students will learn how to implement MT Health Enhancement standards and NASPE standards into the planning of curriculum using a variety of activities.
- 4) Students will learn health promotion techniques to integrate these activities into lifetime habits/behaviors.

**Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or**

## COURSE REVISION FORM

NEW \_\_\_ DROPPED \_\_\_ MAJOR REVISION XX FOR INFORMATION ONLY \_\_\_

College Education Program Area Health & Physical Education Date 2/2/05

Submitter [Signature] Chair/Dean \_\_\_\_\_ Date \_\_\_\_\_  
Signature (indicates "college" level approval)

**Please provide a brief explanation & rationale for the proposed revision(s):**

Changes needed due to changes in general education & education programs; reduce credits from 3 – 2.

**College:** Education

**Program Area:** Health & Physical Education

**Date:** 2/2/05

**Course Prefix & No.:** HPE 247

**Course Title:** Techniques of Officiating

**Credits:** 3

**Required by:** HPE Majors – Teaching & Coaching Concentration

**Selective in:**

**Elective in:**

**General Education:**

**Lecture:** 2

**Lecture/Lab:**

**Contact hours lecture:**

**Contact hours lab:**

**Current Catalog Description (include all prerequisites):** 3 semester credits

Rules, techniques, and mechanics of proper sports officiating. The major sports of football, basketball, and baseball will be covered, along with additional sports selected by the Health and Physical Education program faculty.

**Proposed or New Catalog Description (include all prerequisites):** 2 credits

Students will learn the current rules/regulations of the major team sports offered by schools in MT and proper techniques of officiating these sports. Sports included are football, basketball, volleyball and softball. Students will also learn the process/requirements of becoming an MOA official for these and other sports.

**Course Outcome Objectives:**

1. Students will learn the current rules applying to HS athletes in MT in:
  - a. Football
  - b. Basketball (boys & girls)
  - c. Volleyball
  - d. Softball (fast & slow pitch)
2. Students will learn fundamental officiating techniques of the above sports.
3. Students will learn the process/requirements to become certified as an official by the MOA.

**Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.** None