

# ACADEMIC SENATE PROPOSAL TRACKING SHEET

**(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)**

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

<http://www.msun.edu/admin/provost/asproposals.htm>

Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

\*\*\*\*\* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

Proposal # <u>04-13</u>	Title: <u>B.S. Biology</u>
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(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

	Date				
Received by ACAD Senate	<u>2-7-05</u>		Approved	_____	Disapproved
Forwarded to Teacher Ed Council	<u>N/A</u>		Signature	_____	Date
Forwarded to Gen Ed Committee	<u>N/A</u>		Approved	_____	Disapproved
Returned to ACAD Senate	<u>N/A</u>		Signature	_____	Date
Forwarded to Curriculum Committee	<u>2-7-05</u>		Approved	<u>2-10-05</u>	Disapproved
Returned to ACAD Senate for Vote	<u>2-17-05</u>		Signature	<u>Wade G. Boylston</u>	Date
Sent to Provost's office for Full Faculty vote	<u>3-2-05</u>		Approved	<input checked="" type="checkbox"/>	Disapproved
Voted on at Full Faculty meeting	<u>3/8/05</u>		Signature	_____	Date
Forwarded to Provost for Approval/Disapproval	<u>3/10/05</u>		Approved	<input checked="" type="checkbox"/>	Disapproved
Forwarded to Chancellor for Approval/Disapproval	<u>3-13-05</u>		Signature	_____	Date
Copies sent to originating college and registrar's office	<u>3/14/05</u>		Approved	<input checked="" type="checkbox"/>	Disapproved
			Signature	<u>[Signature]</u>	Date

## PROGRAM/DEGREE REVISION FORM

NEW  DROPPED  MAJOR REVISION  FOR INFORMATION ONLY

College Arts & Science Program Area Biology Date \_\_\_\_\_

Submitter Craig Hester Chair/Dean Will Ross Date 2/14/05  
 Signature \_\_\_\_\_ Signature (indicates "college" level approval) \_\_\_\_\_

Please provide a brief explanation & rationale for the proposed revision(s).

Please provide in the space below a "before and after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.

**PROPOSAL TITLE** Bachelor of Science - Biology

**Current Program listed  
in 04-05 Catalog**

Course Prefix	#	Course Title	Credits
		Common Science Core (35 Credits)	
BIOL	140	Cell Biology	4
BIOL	141	Cell Biology Lab	1
BIOL	221	Botany I	3
BIOL	222	Botany I Lab	2
BIOL	348	Zoology	3
BIOL	350	Zoology Lab	2
CHEM	121	General Inorganic Chemistry I	3
CHEM	122	General Inorganic Chemistry II	3
CHEM	123	General Inorganic Chemistry I Lab	2
CHEM	124	General Inorganic Chemistry II Lab	2
PHYS	231	Fundamentals of Physics I	3
PHYS	232	Fundamentals of Physics II	3
PHYS	233	Fundamentals of Physics I Lab	2
PHYS	234	Fundamentals of Physics II Lab	2
		Program Courses	
BIOL	314	General Ecology	4
BIOL	468	Molecular Biology and Genetics	4
CHEM	341	Organic Chemistry I	3
CHEM	343	Organic Chemistry I Lab	2
MATH	116	Statistics	3
NSCI	301	Essence of Science	3
NSCI	450	Undergraduate Research	3
		Program Selectives (12 Credits)	
BIOL	217	Microbiology	4
BIOL	241	Anatomy and Physiology I	4
BIOL	242	Anatomy and Physiology II	4
BIOL	322	Botany II	4
BIOL	324	Entomology	3
BIOL	334	Ornithology	3
BIOL	406	Molecular Biology Techniques	3
BIOL	407	Freshwater Biology	4
BIOL	410	Field Biology Methods	4
BIOL	460	Advanced Microbiology	3
ESCI	310	Introduction to Paleontology	3
NSCI	450	Undergraduate Research II	3
		<b>Total</b>	

**Proposed Program  
for 05-06 Catalog**

Course Prefix	#	Course Title	Gen-Ed Credits	Degree Credits
		Common Science Core (35 Credits)		
BIOL	140	Cell Biology	4	
BIOL	141	Cell Biology Lab		1
BIOL	221	Botany I		3
BIOL	222	Botany I Lab	2	
BIOL	348	Zoology		3
BIOL	350	Zoology Lab		2
CHEM	121	General Inorganic Chemistry I		3
CHEM	122	General Inorganic Chemistry II		3
CHEM	123	General Inorganic Chemistry I Lab		2
CHEM	124	General Inorganic Chemistry II Lab		2
PHYS	231	Fundamentals of Physics I		3
PHYS	232	Fundamentals of Physics II		3
PHYS	233	Fundamentals of Physics I Lab		2
PHYS	234	Fundamentals of Physics II Lab		2
		Program Courses		
BIOL	314	General Ecology		4
BIOL	314	Molecular Biology and Genetics		4
CHEM	341	Organic Chemistry I		3
CHEM	343	Organic Chemistry I Lab		2
MATH	116	Statistics		3
NSCI	301	Essence of Science		3
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		Program Selectives (12 Credits)		
BIOL	217	Microbiology		4
BIOL	241	Anatomy and Physiology I		4
BIOL	242	Anatomy and Physiology II		4
BIOL	322	Botany II		4
BIOL	324	Entomology		3
BIOL	334	Ornithology		3
BIOL	406	Molecular Biology Techniques		3
BIOL	407	Freshwater Biology		4
BIOL	410	Field Biology Methods		4
BIOL	460	Advanced Microbiology		3
ESCI	310	Introduction to Paleontology		3
NSCI	451	Undergraduate Research II		3
		<b>Total</b>	6	63

**Additional instructional resources needed (including library materials, special equipment, and facilities).**

**Please note: approval does not indicate support for new faculty or additional resources.**

