ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

> Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --
> **http://www.msun.edu/admin/provost/asproposals.htm**
> Documentation and forms for the curriculum process is also available on the web page:
> **http://www.msun.edu/admin/provost/asforms.htm**

*****(If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

Proposal # ** O4-11 **Title: CRSE REV: ENGl 112

(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

	Date			
Received by ACAD Senate	2-4-05			
Forwarded to Teacher Ed Council	N/A	Approved _____	Disapproved _____	
		Signature		Date
Forwarded to Gen Ed Committee	2-07-05	Approved ___X___ _Greg Clouse_	Disapproved _____	2-16-05
		Signature		Date
Returned to ACAD Senate	N/A			
Forwarded to Curriculum Committee _TABLED 3/29_	2-16-05	Approved _____ _Wan E Boylum_	Disapproved __X__	4-19-05
		Signature		Date
Returned to ACAD Senate for Vote	4/20	Approved _____	Disapproved __X__	4/21/05
		Signature		Date
Sent to Provost's office for Full Faculty vote	4/22			
Voted on at Full Faculty meeting _TABLED-4/20/05_		Approved _____	Disapproved _____	
		Signature		Date
Forwarded to Provost for Approval/Disapproval		Approved _____	Disapproved _____	
		Signature		Date
Forwarded to Chancellor for Approval/Disapproval		Approved _____	Disapproved _____	
		Signature		Date

Copies sent to originating college and
registrar's office _____

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COURSE REVISION FORM

NEW _____ DROPPED _____ MAJOR REVISION _____ FOR INFORMATION ONLY x_____

College _Education, Arts&Sciences, and Nursing_____ Program Area
_English_____ Date _February 3, 2005_____

Submitter _Gregg Hecker_ Chair/Dean _Walt Ray_ Date _Feb 5 2005_
Signature   Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s): The intent of this proposal is to clarify prerequisites for ENGL 112: Written Communication II.

Please provide the following information:
College:Education, Arts& Sciences, and Nursing

Program Area: English
Date: February 3, 2005
Course Prefix & No.:ENGL 112

Course Title: Written Communication II
Credits:3

Required by: all associate of arts, associate of science, and baccalaureate degree programs.

Selective in:
Elective in:
General Education:

Lecture:3
Lecture/Lab:
Gradable Lab:
Contact hours lecture:3
Contact hours lab:

Current Catalog Description (include all prerequisites): Emphasizes argumentation and research writing. Students will write at least six essays and a significant research paper including a thorough bibliography. Students will be introduced to library research methods, the avoidance of plagiarism, and formal documentation. Prerequisite: ENGL 111 or HON 111.

Proposed or New Catalog Description (include all prerequisites): Emphasizes argumentation and research writing. Students will write at least six essays and a significant research paper including a thorough bibliography. Students will be introduced to library research methods, the avoidance of plagiarism, and formal documentation. Prerequisite: ENGL 091: Written Communication I, or placement by ACT score or by university placement examination.

Course Outcome Objectives:

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.