

# ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

<http://www.msun.edu/admin/provost/asproposals.htm>

Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

\*\*\*\*\* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

Proposal # <u>02-08</u>	Title: <u>Add MAAS 106 as choice in NAMED Tech MAAS</u> <small>(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)</small>
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Received by ACAD Senate Forwarded to Teacher Ed Council  Forwarded to Gen Ed Committee  Returned to ACAD Senate Forwarded to Curriculum Committee  Returned to ACAD Senate for Vote  Sent to Provost's office for Full Faculty vote Voted on at Full Faculty meeting  Forwarded to Provost for Approval/Disapproval <i>please see attachment dated 2/10/03.</i> Forwarded to Chancellor for Approval/Disapproval  Copies sent to originating college and registrar's office C:/data/proposaltracking sheet ACAD 10 10 01	Date <u>10/28/02</u> <u>NA</u>  <u>NA</u>  <u>10/28/02</u> <u>10/28/02</u>  <u>12/12/02</u>  <u>12/18/02</u> <u>1/25/03</u>  <u>1/31/03</u>  <u>2/10/03</u>  <u>2/13/03</u>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Approved _____</td> <td style="width: 50%; text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature</td> <td style="border-top: 1px solid black; text-align: center;">Date</td> </tr> <tr> <td style="text-align: center;">Approved _____</td> <td style="text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature</td> <td style="border-top: 1px solid black; text-align: center;">Date</td> </tr> <tr> <td style="text-align: center;">Approved <u>X</u></td> <td style="text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature</td> <td style="border-top: 1px solid black; text-align: center;">Date</td> </tr> <tr> <td style="text-align: center;">Approved _____</td> <td style="text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature</td> <td style="border-top: 1px solid black; text-align: center;">Date</td> </tr> <tr> <td style="text-align: center;">Approved _____</td> <td style="text-align: center;">Disapproved _____</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature</td> <td style="border-top: 1px solid black; text-align: center;">Date</td> </tr> </table>	Approved _____	Disapproved _____	Signature	Date	Approved _____	Disapproved _____	Signature	Date	Approved <u>X</u>	Disapproved _____	Signature	Date	Approved _____	Disapproved _____	Signature	Date	Approved _____	Disapproved _____	Signature	Date
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*A GOREMATH APPROV*

*12/11/02*

*12/17/02*

*2/10/03*

*2/12/03*

**PROGRAM/DEGREE REVISION FORM**

NEW  DROPPED  MAJOR REVISION  FOR INFORMATION ONLY  
 Degree College of Technical Sciences Program Area Ag Mech Tech AAS Date 10-20-02  
 Submitter James Boyum Chair/Dean Gregory O. King Date 10-25-02  
signature signature

**Please provide a brief explanation & rationale for the proposed revision(s)**

*core math option*

Add MAAS 106 as a ~~choice~~ for students in the Auto Mech AAS degree

**Please provide in the space below a "before & after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.**

**FRESHMAN YEAR**

**Courses to be taken Fall Semester**

AGMT	130 Intro. To Agricultural Tractors**	3
	OR	
AGMT	210 Tillage & Planting Implements*	3
CIS	110 Intro To Computers	3
DIES	104 Intro. To Diesel Engines	3
DIES	114 Intro. To Diesel Engines Lab	3
ENGL	111 Written Communication I	3
METL	140 Intro. To Welding & Cutting	3

**Courses to be taken Spring Semester**

AGMT	110 Intro to Ag Machines and Equipment	2
AGMT	120 Forage Implements**	3
	OR	
AGMT	205 Grain Harvesting Equipment*	3
ATDI	134 Auto/Diesel Electrical/Electronic Sys.	4
MATH	112 College Algebra	3
	OR	
MATH	110 Math for Liberal Arts	4
DIES	115 Intro. To Diesel Fuel Systems	4

MAAS	106 <i>Elementary Technical Math</i> Math for Applied Science	3
	OR	
MATH	112 College Algebra	3
	OR	
MATH	110 Math for Liberal Arts	4

**SOPHOMORE YEAR**

**Courses to be taken Fall Semester**

AGMT	210 Tillage & Planting Implements*	3
	OR	
AGMT	130 Intro. To Agricultural Tractors**	3
DIES	216 Heavy Duty Power Trains	4
DIES	262 Diesel Engine Diagnosis & Repair	2
DIES	272 Diesel Engine Diag. & Repair Lab	4
METL	260 Repair & Maintenance Welding	3

**Courses to be taken Spring Semester**


AGMT	205 Grain Harvesting Equipment*	3
	OR	
AGMT	120 Forage Implements**	3
ATDI	265 Heating & Air Conditioning	4
DIES	204 Intro. To Hydraulics & Pneumatics	2
DIES	214 Intro. To Hyd. & Pneumatics Lab	2
SPCH	141 Fundamentals of Speech	3
	OR	
SPCH	142 Interpersonal Communication	3
	Gen Ed Dist.(Area B)	3

67 or 68

67 or 68

\*\* Offered even numbered academic years (ex: 2002-2003)

\* Offered odd numbered academic years (ex: 2003-2004)



Full Faculty Meeting, January 28, 2003

**For Proposals #02-07, #02-08, #02-09, & #02-10**

Name of MAAS 106 amended to be named as Proposal #01-20 was approved.

\* Proposal 01-20 was named "MAAS 1XX – Elementary Technical Math"

TO: Larry Strizich  
President, MSU-Northern Academic Senate

FROM: Roger Barber *Roger Barber*  
Provost

RE: The Recently-Approved Proposals for MAAS 106

DATE: February 10, 2003

This memo may be unnecessary, Larry. But since there is some confusion about these courses, I am preparing a formal record as part of the approval process so that confusion does not continue.

MAAS 1XX was approved by the MSU-Northern curriculum review process last year, and it became part of the course offerings at the institution this year. MAAS 1XX was entitled "Elementary Technical Mathematics" when it was introduced to the Academic Senate, and that course name remained unchanged during the entire faculty review and approval process. The name was not changed when it was approved by me or by Chancellor Alex Capdeville.

When MAAS 1XX (which was subsequently given the number 106) was proposed as an appropriate, option mathematics course for four (4) programs in the College of Technical Sciences this year, the name of the course was incorrectly changed to Math for Applied Sciences. At the formal meeting in January, where the four (4) program changes were reviewed as the last step in the faculty approval process, the faculty at that meeting voted to change the name of the course to Math for Applied Sciences. At least that seemed to be the intent of the motion that was approved. Its wording may have been something different than that, and the effect of the motion may have been moot because of the misinformation. But the purpose of the motion, which was approved by the faculty in attendance at the meeting, was to change the name of the course.

I will not support or approve that name change. The name of the course was established last year. That name was reviewed and approved by multiple layers of faculty committees and bodies. The name change that was proposed and approved at the January 2003 meeting was based on misinformation, and I do not think that is an appropriate way to conduct academic business at MSU-Northern. The reasons for the name-change and the motion at the January meeting may have been inadvertent and an innocent mistake. But the faculty acted on that misinformation, and I do not think the name of the course should be changed as a consequence.

If you have any questions, I would be happy to try and answer them.