

ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

<http://www.msun.edu/admin/provost/asproposals.htm>


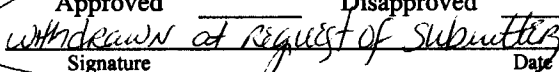
Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

***** (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

Proposal # <u>01-11</u>	Title: <u>HPE 306 Course Changes</u>
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(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

	Date				
Received by ACAD Senate	<u>12-17-01</u>		Approved	<u>12/15/01</u>	Disapproved _____
Forwarded to Teacher Ed Council	<u>12-21-01</u>			_____	Date _____
			Signature		
Forwarded to Gen Ed Committee	<u>NA</u>		Approved	_____	Disapproved _____
			_____		Date _____
			Signature		
Returned to ACAD Senate	<u>3/19/02</u>		Approved	_____	Disapproved _____
Forwarded to Curriculum Committee	<u>3/19/02</u>			_____	Date <u>4/13/02</u>
			Signature		
Returned to ACAD Senate for Vote	<u>4/2/02</u>		Approved	_____	Disapproved _____
			_____		Date _____
			Signature		
Sent to Provost's office for Full Faculty vote	_____		Approved	_____	Disapproved _____
Voted on at Full Faculty meeting	_____		_____		Date _____
			Signature		
Forwarded to Provost for Approval/Disapproval	_____		Approved	_____	Disapproved _____
			_____		Date _____
			Signature		
Forwarded to Chancellor for Approval/Disapproval	_____		Approved	_____	Disapproved _____
			_____		Date _____
			Signature		

Copies sent to originating college and registrar's office _____
 C:/data/proposaltracking sheet ACAD 10 10 01

COURSE REVISION FORM

NEW _____ DROPPED _____ MAJOR REVISION X FOR INFORMATION ONLY _____

College Education Program Area HPE Date 11/26/01

Submitter [Signature] Chair/Dean [Signature] Date 11/26/01
Signature (indicates "college" level approval)

Please provide the requested information:

College: Education
Program Area: HPE
Date: 11/26
Course Prefix & No.: HPE 306
Course Title: Adapted Physical Education
Credits: 2

Required by: HPE Majors & minors
Selective in:
Elective in: Elem Ed
General Education: Area D
Lecture: 2
Lecture/Lab:
Contact hours lecture:
Contact hours lab:

Proposal: Change from 2 credit lecture to 2 cr: 1 cr lecture & 1 cr lab.

Rational: Students are required a field experience teaching developmentally & physically handicapped individuals. Change in cr allotment will better reflect time usage.

Current Catalog Description (include all prerequisites):

This course is a study of the diverse and complex nature of disabilities and the role of physical education for the handicapped. Organizing and administering programs for atypical students, as well as selection of methods used to assess and evaluate atypical students will be covered.

Proposed or New Catalog Description (include all prerequisites):

This course is a study of the divers and complex nature of disabilities and the role of physical education for the handicapped. Organizing and administering programs for atypical students, selection of methods used to assess and evaluate atypical students, lesson development, implementation and evaluation are topics covered during the course. A 20 hour field experience is required, working with developmentally and physically handicapped individuals. Prerequisite: Admission to Teacher Education.

Course Outcome Objectives:

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources. NONE