

Academic Senate  
11/14/2023  
Cowan Hall # 310  
Meeting Minutes

**Membership:** Valerie Guyant, Trygve Magelssen, Mark Seiffert, Laura Gomez, Kasthuri Udayakumar, Joyce Mphande-Finn, Gary Succaw, Casey Donovan, Anna Bowker, Aaron Riggan

**Members Present:** Valerie Guyant, Gary Succaw, Anna Bowker, Mark Seiffert, Joyce Mphande-Finn, Laura Gomez, Casey Donovan, Kasthuri Udayakumar

**Guests:** Beth Durodoye, Jennifer Brown

**Recorder:** Brittany Garden

**Call to Order:**

- The meeting was called to order by Valerie Guyant at 4:02 pm

**Minutes:**

- Minutes from 10/10/2023
- Motion was made by Casey Donovan to approve the minutes
- The second was made by Laura Gomez
- Question
- Approved

**Agenda:**

- Motion was made by Mark Seiffert to approve the agenda
- The second was made by Casey Donovan
- Question
- Approved

**Chancellor/Provost Updates:**

- Neither the Chancellor nor the Provost were in attendance today, therefore there are no new updates at this time.

**External Committee Reports:**

- **NWCCU**
  - They are currently working on replies to the initial draft and have sent that off. They are waiting for the official report with corrections to match what was verbally stated compared to what was written.
- **UAC**
  - Changes and corrections to updated positions (for example, the book store manager is now an Assistant Dean).
  - There were no large corrections, more grammar corrections and changes in titles.

## Senate Committee Reports:

- Admissions and Standards
  - They meet every Friday. There are not new updates at this time.
  - Question was asked about substitution forms and what the correct chain of command is, which was clarified.
- Curriculum
  - Have met and approved two proposals and sent them to Academic Senate.
  - Moving forward with looking at the catalog and checking for BOR compliancy.
- Financial Aid
  - They have voted once this past month via email.
- General Education
  - In the process of collecting artifacts (integrated learning) from instructors.
  - Have voted on three proposals and sent them to Academic Senate.
  - Dec. 1<sup>st</sup> there will be a Tech Snacks for faculty to submit artifacts with help from the committee.
  - There will be extra sessions on Dec. 5<sup>th</sup>
- Graduate Council
  - Going to meet on the 28<sup>th</sup> at 4pm.
- Instruction, Research & Faculty Development & Cultural Programming
  - They have not met. There are no new updates at this time.
- Library & Instructional Technology
  - They have not met. There are no new updates at this time.

## Proposals:

- 23-1; Changes to the BAS in Trades Management
  - Clarification was made regarding the statement about credits added via correction form.
  - A move to approve was made by Casey Donovan
  - The second was made by Joyce Mphande-Finn
  - Question
  - Approved
- 23-6; New Course Proposal — ANTY 250
  - An offer of emendation to remove the word “nowadays” from the course description.
  - An offer of emendation to add a missing work – should be “to provide” in the description.
  - Course is currently offered at the University of Montana, Kyra has made small changes, but reflects the same course outcomes in the CCN.
  - Clarification was made regarding the updated description added via correction form.
  - There is hope to add a new program certificate.
  - A move to approve was made by Mark Seiffert
  - The second was made by Laura Gomez
  - Question
  - Approved
- 23-4; ANTY 250 to be CAT IV Gen Ed
  - Two other universities are already offering as a CAT IV.
  - A move to approve was made by Mark Seiffert
  - The second was made by Kasthuri Udayakumar
  - Question
  - Approved

- 23-5; ANTY 250 to be a CAT V Gen Ed
  - Academic Senate would like to invite Kyra Kaercher to meet with Academic Senate to discuss further how this course meets the requirements for Cultural Diversity.
  - A move to table was made by Laura Gomez
  - The second was made by Joyce Mphande-Finn
  - Question
  - Approved
- 26-7; GDSN 240 to be CAT VII Gen Ed
  - A move to approve was made by Laura Gomez
  - The second was made by Mark Seiffert
  - Question
  - Approved

#### **Old Business:**

- Academic Senate has been asked to nominate 5 individuals, making sure each college is represented by the nominations with at least one and not more than two nominees.
  - From administration: two people have accepted nominates from CASE (Casey Donovan) and COHS (Chad Spangler) have accepted. There is no information on the nomination from COTS.
  - Academic Senate recommended nominations include Gwen Hart (CASE), Grant Bowker (CASE), Valerie Guyant (CASE), Kristi Peterson (COTS), Josh Meyer (COTS), Kevin Holzworth (COTS)

#### **New Business:**

- Several faculty members have expressed concerns directly impacting advising. Due to these concerns, an anonymous survey was created to gather information in one place. Discuss the survey results, including the concerns and barriers submitted by faculty responses.
  - There are 41 responses to the survey sent out.
  - Discussion about summarizing responses and sending both a summary and the anonymous responses to the Provost in hopes of finding viable solutions.
  - A move to approve was made by Mark Seiffert
  - A second was made by Joyce Mphande-Finn
  - Question
  - Approved
- Discuss graduation, specifically the policy of honor cords and stoles.
  - A discussion was had about how currently, students can adorn the board of caps but not their gowns (according to the catalog). Right now, only Sweetgrass Society is allowed to adorn their gowns.
  - A discussion was proposed to possibly add a policy where recognized societies may request approval to adorn their regalia during commencement.
  - There is a desire to propose a new policy to allow a celebration of students to request approval via form.
  - For stoles, possibly allowing requests for recognized societies and students with approval to purchase their own stoles and honor chords, while academic chords are paid for by the university.
  - A move to draft a request to UAC to address the issue was made by Laura Gomez

- A second was made by Kasthuri Udayakumar
- Question
- Approved

**Adjournment:**

- A motion to adjourn was made by Laura Gomez
- The second was made by Mark Seiffert
- Question
- Approved

Respectfully Submitted by,  
Brittany Garden