

Academic Senate
01/09/2024
Cowan Hall # 310
Meeting Minutes

Membership: Valerie Guyant, Trygve Magelssen, Mark Seiffert, Laura Gomez, Kasthuri Udayakumar, Joyce Mphande-Finn, Gary Succaw, Casey Donovan, Anna Bowker, Aaron Riggan

Members Present: Valerie Guyant, Anna Bowker, Gary Succaw, Casey Donovan, Aaron Riggan, Kasthuri Udayakumar, Mark Seiffert, Trygve Magelssen, Laura Gomez, Joyce Mphande-Finn

Guests: Jennifer Brown

Recorder: Brittany Garden

Call to Order:

- The meeting was called to order by Valerie Guyant at 4:03 pm

Minutes:

- Minutes from 11/14/2023
- Motion was made by Mark Seiffert to approve the minutes
- The second was made by Laura Gomez
- Question
- Approved

Agenda:

- Motion was made by Laura Gomez to approve the agenda
- The second was made by Mark Seiffert
- Question
- Approved

Chancellor/Provost Updates:

- The request to plan for the MS for Teaching will be on the agenda for the January BOR meeting.
- The Provost met with Havre Public Schools to discuss how to strengthen relationships.
- Promotion & Tenure portfolios are due this Friday.
- MSUN will be included in a survey that will ask faculty and staff questions about working for MSUN. The data will be given back to MSUN to see where things are and where work can be done for improvements.

External Committee Reports:

- **NWCCU**
 - We are still waiting for full report.
- **UAC**
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Senate Committee Reports:

- Admissions and Standards
 - Approved some petitions and will meet again on Friday.
- Curriculum
 - There have been multiple curriculum proposals submitted. Most are from the Biology faculty with updates to the science majors.
 - Please reinforce to faculty that proposals should be submitted by January or February if hopes for being added to the next AY's catalog.
- Financial Aid
 - There have been a few petitions. There are some who have been tabled due to needed corrections. Some have been approved.
 - Scholarships begin next month.
- General Education
 - Hosted Tech Snacks with OTLE to present reports and results from the last cycle.
- Graduate Council
 - Met in November. Still waiting for the Request to Plan for the new Masters programs to pass BOR.
 - The Provost was invited to discuss the new programs that are in the process. She had information about one of the proposals, but not the other.
 - She was told by Joe Thiel that one would be on the January agenda.
- Instruction, Research, Faculty Development & Cultural Programming
 - In conjunction with OTLE, there was a Brown Bag Lecture in December and one scheduled for January.
- Library & Instructional Technology
 - They have not met yet. They will hopefully meet soon with the new Library director.

Proposals:

- 23-5; ANTY 250 to be CAT V Gen Ed
 - Kyra Kaercher needs to be invited to discuss questions by Academic Senate.
 - A move to table was made by Mark Seiffert
 - The second was made by Gary Succaw
 - Question
 - Approved
- 23-8; New Course Proposal — ANTY 3XX
 - Lab fees need to be approved by ASMSUN.
 - A move to approve was made by Mark Seiffert
 - The second was made by Gary Succaw
 - Question
 - Approved
- 23-9; Major Revisions to Course – ASTR 3XX
 - A move to approve was made by Mark Seiffert
 - The second was made by Laura Gomez
 - Question
 - Approved
- 23-10; Change to Credit Count Designated for BIOB 160
 - Include statement “concurrent enrollment in BIOB 161 lab is required.”

- A move to approve with emendation was made by Mark Seiffert
 - The second was made by Aaron Riggan
 - Question
 - Approved
- 23-11; New Course Proposal – BIOB 170
 - Request to remove the word Lecture from the course title.
 - A move to approve with emendation was made by Mark Seiffert
 - The second was made by Joyce Mphande-Finn
 - Question
 - Approved
- 23-12; New Course Proposal – BIOB 171
 - A move to approve with was made by Joyce Mphande-Finn
 - The second was made by Laura Gomez
 - Question
 - Approved
- 23-13; BIOB 420 – Evolution to be Designated as Capstone (For Information Only)
 - A move to approve was made by Mark Seiffert
 - The second was made by Laura Gomez
 - Question
 - Approved
- 23-14; New Course Proposal – BIOE 440 Conservation Ecology
 - A move to approve was made by Laura Gomez
 - The second was made by Mark Seiffert
 - Question
 - Approved
- 23-16; New Course Proposal – BIOE 4XX Restoration Ecology
 - A move to approve was made by Mark Seiffert
 - The second was made by Joyce Mphande-Finn
 - Question
 - Approved
- A motion to batch proposals 23-19 and 23-20;
- 23-19; Removal of BIOO 220 General Botany from Biology Program
- 23-20; Removal of BIOO 221 General Botany Lab from Biology Program
 - A move to approve was made by Laura Gomez
 - The second was made by Mark Seiffert
 - Question
 - Approved
 - A move to approve both proposals was made by Mark Seiffert
 - A second was made by Gary Succaw
 - Question
 - Approved
- 23-21; Course Revision – Standardize Credits for BIOO 320/321 with other State Universities
 - A move to approve was made by Laura Gomez
 - The second was made by Mark Seiffert
 - Question
 - Approved
- A motion to batch proposals 23-24 and 23-25;

- 23-24; Revise Course Description and Standardize Credits for BIOC 380 Zoology Lecture
- 23-25; Revise Course Description and Standardize Credits for BIOC 381 Zoology Lab
 - A move to approve was made by Mark Seiffert
 - The second was made by Laura Gomez
 - Question
 - Approved
 - A move to approve both proposals was made by Mark Seiffert
 - The second was made by Laura Gomez
 - Question
 - Approved
- A motion to batch proposals 23-28 and 23-29;
- 23-28; Revision for Credit Hour Requirements – CHMY 142 College Chemistry Lab 1
- 23-29; Revision for Credit Hour Requirements – CHMY 144 College Chemistry Lab 2
 - A move to approve was made by Casey Donovan
 - The second was made by Laura Gomez
 - Question
 - Approved
 - A move to approve both proposals was made by Laura Gomez
 - The second was made by Joyce Mphande-Finn
 - Question
 - Approved
- 23-30; Course Revision for BCH 360 – Add Prerequisite CHMY 323
 - Request to add the words “General Education”
 - A move to approve with emendation was made by Aaron Riggan
 - The second was made by Joyce Mphande-Finn
 - Question
 - Approved
- 23-32; Revision in Course Requirements or the Minor in Biology
 - A move to approve was made by Mark Seiffert
 - The second was made by Laura Gomez
 - Question
 - Approved
- 23-34; Program Name Change – BAS in Business Management (from Business Technology)
 - Changes to the name of a major needs BOR approval and will need the required paperwork.
 - A move to table was made by Laura Gomez
 - The second was made by Aaron Riggan
 - Question
 - Approved

Old Business:

- Request from the Provost about the Academic Planning Committee: the invites to those who were nominated by Academic Senate was sent out.

New Business:

- Scheduling Discussion.

- Many of the comments from the survey sent out to faculty revolved around inconsistencies in class scheduling. For example, some classes are scheduled outside of the typical time windows for MWF or T/R classes, which leads to some students being unable to take certain classes.
- Discussion about Academic Senate drafting a proposal asking the Provost to call together a committee to discuss the potential for block scheduling and more consistent time windows for classes.
- Who should be on the committee – faculty from each college, the college chairs, lab faculty

Adjournment:

- A motion to adjourn was made by Casey Donovan
- The second was made by Gary Succaw
- Question
- Approved

Respectfully Submitted by,
Brittany Garden