

Academic Senate  
01/24/2023  
Cowan Hall # 314  
Meeting Minutes

**Membership:** Carol Reifschneider, Valerie Guyant, Gary Succaw, Joey Todd, Mark Seiffert, Trygve Magelssen, Aaron Riggins, Laura Gomez, Kasthuri Udayakumar, Curtis Smeby, Anna Bowker, Carol Reifschneider

**Members Present:** Curtis Smeby, Laura Gomez, Gary Succaw, Valerie Guyant, Mark Seiffert, Trygve Magelssen, Aaron Riggins, Anna Bowker,

**Guest:** Dean of CASE, Beth Durodoye

**Recorder:** Debra Bradley

**Call to Order:**

- The meeting was called to order by Valerie Guyant at 4:01 pm

**Minutes:**

- Motion was made by Mark Seiffert to approve the minutes from 11-11-2022
- The second was made by Joseph Todd
- Question
- Approved

**Chancellor/Provost Updates:**

- No updates at this time

**External Committee Reports:**

- **NWCCU -**
  -
- **SAT**
  - No Report
- **UAC**

**“501.1 Class and Course Assignments: Cancellation of Courses due to low enrollment**

Section 500: Faculty Affairs

Effective: January 6, 1981

Revised:

Reviewed:

Review Date: Responsible Party: Senior Vice Chancellor for Academic Affairs/Provost

Policy

MSU-Northern reserves the right, in consultation between the Provost and the Dean, Chair and Instructor in the affected College, to cancel or change the modality of a course or section of a course by the end of the third day of an

academic semester in which the feasibility of having the course run is deemed fiscally and academically problematic.

- Provost Office needs feedback.
  - Individual Semesters
  - Suggestions
    - Modularity Changes
    - Semesters Only
    - Add
      - Institution and students
  - No vote is needed
  - Provost will present to the CORE and UAC

**Senate Committee Reports:**

- Admissions and Standards
  - Meeting once a week on Fridays
- Cultural Development
  - No report
- Curriculum
  - E votes on proposals
- Financial Aid
  - Appeals
- General Education
  - Collecting names/class
  - NWCCU Accreditation
  - 300-400 level courses
  - Critical Thinking
  - Workshop will be held on 01/27/2023 to help with the information
- Graduate Council
  - Meeting has been scheduled
  - MAT being dissolved starting in November 2023
  - GRE is complicated and expensive
- Instruction, Research & Faculty Development
  - Brown Bag Lunches
    - Well attended
- Instructional Technology
  - No Report
- Library
  - Meeting on Thursdays
  - Jim Kirkpatrick is the Chair

**Proposals:**

- None at this time

**Old Business:**

- 18-02; Curling
  - TABLED
  - Course Fee issues
    - Student average #
    - Divided by
    - Fee to use the ice
    - Equals the fee amount
    - Motion to approve was made by Mark Seiffert
    - The second was made by Curtis Smeby
    - Question
    - Approved
- WRIT 350
  - TABLED
    - Nursing Department submitting Proposals

**New Business:**

- Academic Senate By-laws
  - Changes were made by Valerie
  - Motion to approve was made by Curtis Smeby with minor corrections
  - The second was made by Mark Seiffert
  - Question
  - Approved as corrections to be made

**Adjournment:**

- A motion to adjourn was made by Curtis Smeby at 4:38 pm
- The second was made by Mark Seiffert
- Question
- Approved

Respectfully Submitted by,  
Debra A. Bradley