

Academic Senate
March 9, 2021
4:00pm
Virtual
Meeting Minutes

Membership: Lorren Schlotfeldt, Greg Clouse Mark Seiffert, Lanny Wilke, Spike Magelssen, Cristy Ozburn, Gary Succaw, Neil Moisey, Curtis Smeby, Joey Todd, Carol Reifschneider, Kasthuri Udayakumar

Members Present: Neil Moisey, Cristy Ozburn, Carol Reifschneider, Lorren Schlotfeldt, Mark Seiffert, Gary Succaw, Joey Todd, Kasthuri Udayakumar, Lanny Wilke,

Chair: Carol Reifschneider

Recorder: Debra Bradley

Guests:

Call to Order:

- Carol made the call to begin the meeting at 4:00pm.

Minutes:

- Motion to approve was made by Mark Seiffert
- The second was made by Gary Succaw and Lorren Schlotfeldt
- Question
- Approved

Chancellor/Provost Reports:

- BoR is this week – Thursday, March 11 and Friday, March 12, 2021
- Faculty in Case – Dean Search
- Commencement
 - Two separate events
 - Saturday, May 1, 2021
 - Faculty to be present?
 - Speakers for each college
 - No staff seating on floor
 - Social distancing
 - Five family members will be invited
- NWCCU
 - Year 7 Zoom meetings
 - New Processes
 - Mission more than Core themes
 - Task Stream
 - Data is off line and talk with Lindsey
 - Assessment
 - New tools are being used

External Committee Reports:

- NWCCU
 - See above notes
- SAT
- UAC

Senate Committee Reports:

- Admissions and Standards
 - COTS Reps: Wane Boysun, Lorren Schlotfelt, Josh Meyer
 - CASE Reps: Joel Soiseth (Chair), Joey Todd, Mary Ward, Alisha Schroeder (Recorder)
 - COHS Reps: Chad Spangler
 - Slow but still moving forward
 - Petitions
 - Late Withdrawals
- Cultural Development
 - COTS Reps: Josh Meyer (Chair), Keven Holzworth
 - CASE Reps: Samantha Balemba; Grant Olson
 - COHS Reps:
 - No report
- Financial Aid:
 - COTS Reps: Jeremy Hofman, Barb Zuck (Recorder), Brandon Matson
 - CASE Reps: Gary Succaw, Grant Bowker, Christopher Busch
 - COHS Reps: Wendy Tilleman
 - Signed scholarships
- Curriculum
 - COTS Reps: Spike Magelssen, Charlie Mack, Aaron Riggins
 - CASE Reps: Valerie Guyant, Terri Hildebrand, Joey Todd (Chair), Debra Bradley (Recorder)
 - COHS Reps: Stacey Fast
 - Meeting
 - Proposals are moving forward
- General Education
 - COTS Reps: Spike Magelssen; Charlie Mack, Aaron Riggins
 - CASE Reps: Valerie Guyant, Cristy Ozburn (Chair and Recorder), Joyce Mphande-Finn, Gwen Hart
 - COHS Reps: Kasthuri Udayakumar
 - Met three times this semester with one more meeting planned for this month
 - Valerie Guyant has been elected chair for Fall 2021

- Graduate Council:
 - COTS Reps: Barb Zuck, Steven Don, Dave Kruger
 - CASE Reps: Randy Bachmeier, Terri Hildebrand, Joyce Mphande-Finn, Joey Todd, Curtis Smeby (Chair), Debra Bradley (Recorder)
 - COHS Reps:
 - Evotes for grade appeals
- Instruction, Research and Faculty Development
 - COTS Reps: Keith Jensen, Charlie Mack (Chair)
 - CASE Reps: Valerie Guyant, Samantha Balemba
 - COHS Reps:
 - No meeting
- Instructional Technology
 - COTS Reps: Brianna Bernhoff, Laura Gomez
 - CASE Reps: Samantha Balemba, Christopher Busch
 - OTLE Reps: Need to ask
 - COHS Reps: Jaime Duke
 - OTLE Reps: Lindsey Bennett
 - IT Rep: Marianne Hoppe
 - Carol will be meeting in two weeks about the function of this committee
- Library
 - COTS Reps: Jim Kirkpatrick (Chair), Brandon Matson
 - CASE Reps: Cristy Ozburn, Joey Todd
 - COHS Reps:
 - No chair has been elected

- **Proposals:**

- #20-17; HTH 3XX Understanding Obesity
- #20-18; HTH 475 Legal and Ethical Issues in the Health and Exercise Professions
- #20-19; KIN 486 Exercise, Disease and Aging
 - Group these three proposals
 - The motion to approve was made by Mark Seiffert
 - The second was made by Gary Succaw
 - Question
 - Approved
- #20-26; Emeritus States for Professor Steven Lockwood
 - Motion to approved was made by Mark Seiffert
 - The second was made by Lorren Schlotfeldt
 - Question
 - Approved

- **Old Business:**

- 601.2 Academic Misconduct

- Carol/Debra to send out E-vote for final approval before sending to the Provost Office
- Student Complaints of Faculty or Staff (draft)
 - Carol would like both Unions to look at and bring back questions or additions.
 - Then on to the college meetings and bring back to the Academic Subcommittees.
- Academic Senate: Curriculum Guide
 - Where does one make the changes?
 - Mentoring new faculty
 - Take a look at the process (flow chart) and let Joey know of changes
- Scheduling Template
 - Approved in 2005?
 - Resolves some issues
 - Diesel program will have issues
 - Look it over, go over it and see if it can work
 - Standardize start and end times
 - Chairs are assigning classroom
 - Some programs are only T and R
 - 2 hours class times instead of 1.5 hours
 - Athletic schedules
 - Carol will send to the chairs and faculty for them to review

New Business:

- Quality Online Courses
 - What does this look like
 - Academic Freedom
 - Basic needs that a good class has
 - Quality Matter Rubric to online classes
 - Training with OTLE – suggestion was ignored
 - MSU could pay for classes?
- HB 201
 - BoR meeting this week
 - What policies
 - Legal challenges
 - OCHE
 - Place wording in syllabus
- Next meeting
 - April 13th, zoom at 4pm Debra will send out calendar invite
 - April 20th, hold date for just in case meeting
 - No meetings after May 1st for summer break till August 2021

Adjournment:

- Motion to adjourn was made by Mark Seiffert
- The second was made by Joey Todd
- Meeting adjourned at 4:50pm

Respectfully Submitted by,
Debra A. Bradley