

Academic Senate  
November 12, 2019  
4:00pm  
Brockmann Conference Room  
Meeting Minutes

**Membership:** Lorren Schlotfeldt, Steven Don, Mark Seiffert, Lanny Wilke, Spike Magelssen, Cristy Ozburn, Gary Succaw, Neil Moisey, Curtis Smeby, Joey Todd, Carol Reifschneider

**Members Present:** Mark Seiffert, Steven Don, Lanny Wilke, Trygve Magelssen, Lorren Schlotfeldt, Gary Succaw, Cristy Ozburn

**Recorder:** Debra Bradley

**Guest:** Laura Gomez

**Call to Order:**

- Mark made the call to begin the meeting at 4:00pm.

**Approval of Agenda:**

- Motion to approve was made by Steven Don
- The second was made by Mark Seiffert
- Question
- Approved

**Minutes:**

- Motion to approve was made by Steven Don
- The second was made by Gary Succaw
- Question
- Approved with corrections

**External Committee Reports:**

- NWWCU
  - Report due out soon
- SAT
  - Policies no impact
- UAC
  - Meeting cancelled

**Senate Committee Reports:**

- Admissions and Standards
  - Petitions for 20 credits and above
- Cultural Development
  - No report brought forth
- Curriculum
  - Meeting planned soon

- Financial Aid
  - No report brought forward
- General Education
  - Meeting tomorrow
  - Rubric based portfolios
  - Other institutions are using this program
- Graduate Council
  - No report brought forth
- Instruction, Research & Faculty Development
  - No report brought forth
- Instructional Technology
  - No report brought forth
- Library
  - No report brought forth

**Proposals:**

- 18-32 Health Promotion Revision
  - Chem/Chem Lab needs to be 5 credits
  - Organic Chem/Chem Lab need to be 5 credits
  - Motion to approve with correction - ?
  - Second was made by - ?
  - Question
  - Approved with corrections
- 19-01 General Education CAT I: Communication 6 credits
  - Plagiarism is an issue
  - Split writing/communications
    - Can not just take two classes of the same
    - Motion to approved was made by Steven Don
    - The second was made by Gary Succaw
    - Question
    - Approved
- 19-03 Industrial Technology – New
  - Motion to table was made by Steven Don
  - Second was made by Lorren Schlotfeldt
  - Question
  - Since there were typos/spelling errors the motion to approve was
    - made by Lanny Wilke
  - The second was made by Lorren Schlotfeldt
  - Question
  - Approved with correction sent to Arron and David

**Old Business:**

- None brought forth

**New Business:**

- Bi-Laws
  - Changes to be made
    - Red line for old
    - New color for new
  - General Education/Curriculum
    - Assessment
    - Size of committee
    - Chair structure
    - Vice Chair?
    - How often do the committees meet?
    - Move people
    - Release time
    - Joint meetings
- NWCCU Updates– Lanny Wilke
  - Garaged to the next meeting

**Adjournment:**

- End of Meeting was called at 5:01p
- Motion to end the meeting was made by Steven Don
- The second was made by Lorren Schlotfeldt

Respectfully Submitted by,  
Debra A. Bradley