

Academic Senate
April 2019
Hagener Conference Room
Meeting Minutes

Membership: Lorren Schlotfeldt, Steven Don, Mark Seiffert, Lanny Wilke, Spike Magelssen, Cristy Ozburn, Gary Succaw, Neil Moisey, Curtis Smeby, Joseph Todd, Carol Reifshneider

Members Present: Gary Succaw, Joey Todd, Carol Reifschneider, Lanny Wilke, Mark Seiffert, Steven Don, Cristy Ozburn, Lorren Schlotfeld

Recorder: Debra Bradley

Guest: Valerie Guyant

Call to Order:

- Mark called the meeting to order at 4:03p

Approval of Agenda:

- Carol made the motion to approve the agenda
- Second was made by Cristy
- Call for the question
- Approved by all

Minutes:

- Carol made the motion to approved the minutes
- Cristy made the second with corrections
- Corrections noted
- Call for the question
- Approved with amendments
-

Chancellor/Provost Updates:

- No reports at this time

External Committee Reports:

- NWCCU
 - Forms
 - Explore new ways or new accreditation
 - Revisit next academic year
- SAT
 - Flyer from the State of the University Speech
- UAC
 - No meetings at this time. Scheduled for September 2019

Senate Committee Reports:

- Admissions and Standards

- Student overload on credits
- GPA overall looking good
- Any student issues, please see Jared Bows
- Cultural Development
 - Game Night cancelled
 - No area
 - IT requested that the monitors around campus may not have any external devices plugged in
- Curriculum
 - Proposals are coming through
- Financial Aid
 - Gave out lots of money
 - scholarships
- General Education
 - Have not met this month
- Graduate Council
 - Meeting tomorrow – April 5th, 2019
- Instruction, Research & Faculty Development
 - Not met
- Instructional Technology
 - Not met
- Library
 - Not met

Proposals:

- #18-17
 - Cristy made the motion to approve
 - The second was made by Steve
 - Question
 - Approved
- #18-18
 - Carol made the motion to approve
 - The second was made by Steve
 - Question
 - Approved
- #18-24
 - TABLED
- #18-25 through #18-34
 - Joey made the motion to approved these as one group
 - The second was made by Mark
 - Question
 - Approved

Old Business:

- **Update the By-Laws to include the College of Health Sciences**

- **Update the By-Laws for College of Health Sciences for the membership in the Academic Senate and Subcommittees**
- **Reduce the number of standing committees in the Bi-Laws**

New Business:

- Joey brought up the subject of a few of the committees not meeting
 - Instruction Technology
 - Who is on this committee
 - Develops a plan for the computers and other IT needs
 - Mission Statement?
 - Remove the IT Committee was tabled till further notice from Marianne
 - Instructional, Research and Faculty Development
 - Needs to be looked at more
 - Library
 - No minutes for the last seven years
 - Make their own book purchases
 - Coffee Cart
 - Buying decisions
 - Faculty request books
 - Need to look at the policy and procedures to remove from Academic Senate
 - Motion was made by Joey to separate the Library from the Academic Senate to be a standalone committee.
 - The second was made by Steve
 - Question
 - Approved
 - Cultural Development
 - Samantha, Kevin and Josh are the members
 - Keeping active part of campus
 - Need a mission statement
 - The cultural center still needs to be a part of the campus
- Vice Chair for Academic Senate
 - Lanny has been the interim
 - Mark starts his two year in the fall of 2019
 - This would be a two-year term
 - Nomination were opened
 - Carol was nominated
 - Nominations were closed
 - Cristy made the motion to approve Carol
 - The second was made by Steve
 - Question
 - Approved
 - WELCOME CAROL
- Valerie talked about forms
 - Processes

- Substitution Forms
 - Signed by the Interim Dean
- Admissions and Standards
- Special Topic must be filled out and can only be used three semesters before it has to be made a course
 - Same outcomes
 - Requirements
 - No special treatment
 - Bring to the Gen Ed committee for Gen Ed Topic as processed
- Motion to approve made by Carol
- Second was made by Lanny
- Questions
- approved

Announcements:

- Poetry Reading 7pm tonight
 - 21 contributors
 - 19 languages
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Adjournment:

- Motion was made by Cristy
- Second was made by Carol
- Next Meeting will be in September

Respectfully Submitted by,
Debra A. Bradley