

Academic Senate
October 16, 2018
4:00pm
Brockmann Conference Room
Meeting Minutes

Membership: Lorren Schlotfeldt, Steven Don, Darlene Sellers, Mark Seiffert, Lanny Wilke, Spike Magelssen, Cristy Ozburn, Gary Succaw, Neil Moisey, Darlene Sellers, Curtis Smeby

Members Present: Mark Seiffert, Steven Don, Darlene Sellers, Lanny Wilke, Trygve Magelssen, Lorren Schlotfeldt, Gary Succaw, Curtis Smeby, Cristy Ozburn, and Neil Moisey

Special Guest: Joey Todd

Recorder: Debra Bradley

Call to Order:

- Mark made the call to begin the meeting at 4:00pm.

Approval of Agenda:

- **Motion to approve**
- **Second was made by**
- **Question**
- **Approved/disapproved**

Discussion:

- **Petition for Representative at Large**
 - Petition was brought forth from Joey Todd
 - Motion to approve was made by Cristy Ozburn
 - Second was made by Steven Don
 - Question
 - Approved
- **Senate Membership**
 - A motion was made to suspend a member as a voting member
 - Need to have a job description
 - Administrative duties or faculty
 - Motion was made by Mark Seiffert
 - Second was made by Steven Don
 - Question – if this was even legal to ask the question
 - Approved by 10
 - Opposed by 1
- **Summer Classes**
 - Proposed guide lines
 - Courses that full fill General Education requirements
 - Courses that are fundamental prerequisites to most courses in a given study

- Department to decide what classes are needed
- BoR Policy 6 credits
 - Provost to send Mark Seiffert information on this credit load #
- Gen Ed classes in/from every category
 - Full/closed
 - Not consent of instructor

Minutes:

- Motion to approve
- Second to the motion
- Question
- Approve/disapproved

Chancellor/Provost Updates:

- Moved to be the last item of the meeting since there were several proposals to be discussed
- 3 year program
 - Spread sheet open for course developments
 - Must go through the college and academic senate committees
- Minors in EDU/EDUC
- Arrangements with GFU
 - Academics
 - Where does Northern go from there
 - Moving forward
 - Due the end of November
 - No 4 year program
 - Lots of potential students to tap into
 - 1-5 pilot programs to start with
 - Block programs?
 - Gen Ed in Great Falls?
 - Diesel Program?

External Committee Reports:

- **This was chaired till next meeting due to time constraints.**
- 1. NWCCU
- 2. SAT
- 3. UAC

Senate Committee Reports:

- Admissions and Standards
 - Freshman Seminar,

- Lots of petitions to withdraw
 - Were put in the class without knowing or consent
 - Provost Office placed students in the class that did not have ACT Scores
 - Students were notified via email
- Cultural Development
 - No meeting this month
- Curriculum
 - Met and the proposals have been coming in
- Financial Aid
 - No meeting this month
- General Education
 - Meeting later this month
- Graduate Council
 - Meeting again soon
- Instruction, Research & Faculty Development
 - No meeting this month
- Instructional Technology
 - No meeting this month
- Library
 - No meeting this month

Proposals:

- **17-15**
 - New classes
 - Not in the program
 - Upper elective
 - Brand new CCN
 - Motion to approve by Steven Don
 - Second was made by Cristy Ozburn
 - Question
 - Approved
- **17-16**
 - Motion to approved by Lorren Schlotfeldt
 - Second as made by Christy Ozburn
 - Question
 - Approved
- **17-18**
 - Motion was made by Lorren Schlotfeldt
 - Second was made by Steven Don
 - Question
 - This will remove DRMA from the catalog
 - Approved
- **17-40, 17-41, 17-42, 17-49, 17-50, 17-51, 17-52, 17-53, 17-54, 17-55, 17-56**
 - Motion was made to approve as a group
 - by Mark Seiffert

- Second was made by Cristy Ozburn
- Question
- Approved
- **17-60, 17-61, 17-62, 17-63**
 - Motion was made by Mark Seiffert to approve as a group
 - Second was made by Steven Don
 - Question
 - Approved
- **17-64, 17-65, 17-66, 17-68**
 - Motion was made by Cristy Ozburn to approve as a group
 - Second was made by Lorren Schlotfeldt
 - Question
 - Approved
- **17-21, 17-22, 17-23, 17-24, 17-25, 17-26, 17-27, 17-28, 17-29**
 - Motion to approve made by Steven Don to approve as a group
 - Second was made by Lorren Schlotfeldt
 - Question
 - Approved
- **17-30, 17-31, 17-32, 17-34, 17-35, 17-36, 17-37, 17-38, 17-39, 17-57, 17-58**
 - Motion to approve made by Joey Todd to approve as a group
 - Second was made by Steven Don
 - Question
 - Approved
- **17-14**
 - **TABLED**
 - Needs an intent to plan
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Old Business:

- Academic Senate to have at least one representative from the College of Allied Health
- Update the Bi-laws to include the new college
 - Lorren Schlotfeldt
 - Cristy Ozburn
 - Mark Seiffert
- Academic Senate Subcommittees
 - Look at the ones that are there
 - Recommendation to possibly dissolve a few as they have not met in a few years
 - Bring all suggestion to Mark Seiffert

New Business:

- None brought forward

Announcements:

- None brought forward

Adjournment:

- End of Meeting was called at 5:20

Respectfully Submitted by,
Debra A. Bradley