



# MONTANA STATE UNIVERSITY NORTHERN

Academic Senate  
September 18, 2018  
4:00pm  
Brockmann Conference Room  
Meeting Minutes

**Membership:** Lorren Schlotfeldt, Steven Don, Darlene Sellers, Mark Seiffert, Lanny Wilke, Spike Magelssen, Cristy Ozburn, Gary Succaw, Neil Moisey, Darlene Sellers, Curtis Smeby

**Members Present:** Mark Seiffert, Steven Don, Darlene Sellers (phone), Lanny Wilke, Trygve Magelssen, Lorren Schlotfeldt, Gary Succaw, Curtis Smeby (phone), and Neil Moisey

**Special Guest:** Alisha Schroeder

**Recorder:** Debra Bradley

**Call to Order:**

- Mark made the call to begin the meeting at 4:02pm.

**Approval of Agenda:**

- Motion was made by Gary Succaw
- The second was made by Lorren
- Call for the question
- Approved

**Minutes:**

- 04/17/2018
- 08/22/2018
  - Misspelled words
    - Ad hoc
    - None
- Motion to approve with corrections was made by Steven Don
- The second was made by Lorren Schlotfeldt
- Call for the question
- Approved as corrected

**Chancellor/Provost Updates:**

- Neil Moisey updated the committee on what is new and upcoming on campus and community
  - Met with the Governor at Bear Paw Development
  - Ag Classes and programs are on the rise
  - Northern is still short 50-60 students
  - For budget that is \$5,000.00 per student
  - Census has not be updated as of 09-18-2018
  - EDUC enrollment numbers are down

- In March the Provost charged the EDUC Faculty with four items
  - Advisory Board
  - Faculty Advisors
  - Goals for the program
  - Outline for the program
- Populations has changed all over the highline for teaches
- No pre education students were counted
- Starting salary is low in Montana while other states are paying higher or working away from their degrees
- Darlene Sellers has been appointed to be the Director of Education Programs
  - Reports directly to the Provost
  - Brad Moore will help with superintendents on the highline
- BoR Meeting
  - Working on strategic goals

**External Committee Reports:**

- NWCCU
  - Working on mid assessment or mid cycle report
  - Report is due November 4<sup>th</sup>, 2019
  - Need to get all information in soon
- SAT
  - Chancellor is off campus
- UAC
  - Have not met

**Senate Committee Reports:**

- Admissions and Standards
  - Petitions are coming in
  - New meeting date and time
    - Wednesday's at 3pm
- Cultural Development
  - Off Roding Trip on Sunday, September 23, 2018
- Curriculum
  - 43 proposals
  - 2 tabled
- Financial Aid
  - No report
- General Education
  - Meeting tomorrow
- Graduate Council
  - Meeting on the 27th
- Instruction, Research & Faculty Development
  - Have not met
- Instructional Technology
  - Have not met
- Library

- Have not met

### **Proposals:**

- CJUS Major
  - Motion was made by Steven Don
  - Second was made by Lanny Wilke
  - Call for the question
  - Approved
- PSYX 4XX
  - Motion was made by Steven Don
  - Second was made by Lanny Wilke
  - Call for the question
  - approved

### **Old Business:**

- Academic Senate to have at least one representative from the College of Allied Health
- Update the Bi-laws to include the new college
  - Lorren Schlotfeldt
  - Cristy Ozburn
  - Mark Seiffert
- Academic Senate Subcommittees
  - Look at the ones that are there
  - Recommendation to possibly dissolve a few as they have not met in a few years
  - Bring all suggestion to Mark Seiffert
- Summer Classes
  - Next meeting bring in a template of your classes
  - Needs to be in place in October
    - Full gen ed class
    - Online
    - Face to face
    - Capstone classes
- Template to Policy
  - Start times to be all the same in the morning sessions
  - Policy written by Fall 2019

### **New Business:**

- Election of a New Vice President
  - Lanny
  - Cristy
  - Lanny will take the term for one year
- At Large Representative
  - Rodney Ridenour is no longer on campus
  - COTS faculty meeting no one stepped up
  - It was suggested Joey Todd be nominated
  - Mark Seiffert will bring it up at the next COEAS Meeting

**Announcements:**

- None brought forth

**Adjournment:**

- End of Meeting was called at 5:20

Respectfully Submitted by,  
Debra A. Bradley