



MONTANA STATE UNIVERSITY NORTHERN

Academic Senate
Tuesday, February 13, 2018
4:00pm
Brockmann Conference Room
Meeting Minutes

Membership: Lorren Schlotfeldt, Steven Don, Darlene Sellers, Mark Seiffert, Lanny Wilke, Spike Magelssen, Rodney Ridenour, Larry Strizich, Jamie Underwood

Members Present: Jaime Underwood, Mark Seiffert, Steven Don, Darlene Sellers, Neil Moisey, Lanny Wilke, Trygve Magelssen, Lorren Schlotfeldt, Gary Succaw (new member), Curtis Smeby (new member), Rodney Ridenour (WebEx not working and phone lines were down)

Recorder: Debra Bradley

Call to Order:

- Jamie made the call to begin the meeting at 4:04pm.

Approval of Agenda:

- Change in agenda
- Cristy Ozburn and Lindsey Brandt Bennet were added
 - Freshman Seminar
 - Full picture not available till next week
 - They will send the information to Jamie
 - Was called FRSH 100, the name and CRN # were changed
 - There were four instructors
 - 10 sections
 - Had an enrollment cap of 18 and was asked to raise it to 25
 - This class was meant for most at risk students
 - 1 credit seminar
 - Waiting on feedback from students
 - Advising was not done correctly
 - Many students complained
 - Many dropped out
 - 25 enrolled and dropped to 18
 - Altering the course to meet the future
 - Students like having the following courses
 - Check list
 - Time and attention

- Study skills
- Self-care
- They would like no homework
- How to use all the tools in Brightspace
- Registration for classes
- Scholarships
- Suggestion was brought up for 1.5 hour class per week or even a two hour class once a week.
 - Worked on prevention holds
 - Skills to survive on campus
- Students who took the course thought that it had some value
- Will not teach the classes again till it is made a graduation requirement
- Instructors learned right along with the students
- Agenda
 - Motion was made to approved by Steven Don
 - Second was made by Mark Seiffert
 - Question was called
 - Approved by all

Minutes:

- not approved for 01-09-2018

Chancellor/Provost Updates:

- Neil talked about the Year One report
 - Seven recommendation were presented and need responses
 - Year Two is due fall of 2019
 - Assessment Committee
 - 15 people
 - Task Stream training
 - Mission statement – no backing must prove
 - Summer Schedule
 - Let Neil know what subjects the committee would like to know more about before each meeting

External Committee Reports:

No report given due to time restrictions

- NWCCU –
- SAT
- UAC

Senate Committee Reports:

No report given due to time restrictions

- Admissions and Standards
 - Bill Danley, Chair
- Cultural Development
 - Needs a Chairperson
- Curriculum
 - Byron Ophus, Chair
- Financial Aid
 - Mary Verploegen, Chair
- General Education
 - Terri Hildebrand, Chair
- Graduate Council
 - Curtis Smeby, Chair
- Instruction, Research & Faculty Development
 - John Snider, Chair
- Instructional Technology
 - Tom Welch, Chair
- Library
 - Joey Todd, Chair

Proposals:

- 17-05 Post Graduate School CNSL Internship
 - Darlene presented the proposal
 - The motion to pass this proposal was made by Mark Seiffert
 - The second was made by Curtis Smeby
 - Questions was called
 - Approved by all
- 17-06 Course Name Change: Graduate Action Research to Graduate Exit Project
 - Curtis presented the proposal
 - The motion to pass this proposal was made by Mark Seiffert
 - The second was made by Steven Don
 - Question was called
 - Approved by all
- 17-08 ASN Nursing Information Only
 - Credit are wrong (WRIT)
 - CHMY 121/121 should be 121/122
 - Motion to pass this proposal with corrections by Mark Seiffert
 - The second was made by Steven Don
 - Question was called
 - Approved by all
- 17-10 Pilates
 - Has been a special topic for a few year
 - Motion to pass this proposal was made by Steven Don

- The second was made by Darlene Sellers
 - Question was called
 - Approved by all
- 17-11 Community Leadership Minor: revised
 - Motion to pass this proposal was made by Steven Don
 - The second was made by Steven Don
 - Question was called
 - Approved by all

Old Business:

- None was brought forth

New Business:

- Darlene will bring the information to the next meeting in March

Announcements:

- Task Stream
 - Norton is offering another tutoring session
- We Love Northern Ball
 - Made \$20,000.00 for scholarships

Adjournment:

Meeting was adjourned at 4:59pm

Respectfully Submitted by,
Debra A. Bradley