



Academic Senate  
Tuesday, February 9, 2016  
4:00p  
Brockmann Conference Room  
Meeting Minutes

**Membership:** Lorren Schlotfeldt, Steven Don, Darlene Sellers, Fred Smiley, Mark Seiffert, Lanny Wilke, Spike Magelssen, Arlys Williams, Rodney Ridenour, William Rugg

**Members Present:** Lorren Schlotfeldt, Jamie Underwood, Rodney Ridenour, Lanny Wilke, Steven Don, Arlys Williams, Spike Magelssen, Mark Seiffert, Fred Smiley (phone), and William Rugg

**Recorder:** Debra Bradley

**Call to Order:**

Lorren made the call to begin the meeting at 4:00p

**Minutes:**

Steven made the motion, Jamie second the motion to approve the minutes. Motion was made and all approved the minutes of January 12, 2016.

**Provost/Chancellor Updates:**

**William updated the committee on issues that were brought up in the Havre Daily News**

- Stadium – future project
- Donaldson Hall – 10-20 Million dollar project
- Equine Project -
- Art Gallery moving to the Library
  - Security
  - Open 7 days a week
  - More exposure
- Cultural Diversity Office moving to the SUB
  - Where the Art Gallery was
  - Grant over half the area with A/C and elevator

**Retention is the #1 concern right now for MSU Northern.**

- FTE is up
- 24-25 new students for Fall 2015
- Lost 40 students from Fall to Fall
  - Economy
  - # of High School Seniors dropped

**External Committee Reports:**

- **NWCCU**
  - October 2016
  - People will be on campus
  - Academic Senate will meet with the group
  - Academic Senate will have a part in the report
    - Watch for it as all will have questions to answer
- **Strategic Action Teams**
  - Reports are coming in
  - Chancellor is in meetings with everyone on campus
  - Policy and Procedures start with this committee and then on to the UAC
- **UAC**
  - NWCCU reports are being worked on
  - Create documents
    - Meetings are in place

**Senate Committee Reports:**

- Getting better about reporting
- NWCCU can get on website starting in March 2016

**Proposals:**

- 15-13 Changes in CAT III Objectives
  - Steven made the motion
  - Jamie made the second
  - All approved with corrections
- 15-14 Wastewater Treatment Certificate
- 15-15 Wastewater Collection Certificate
- 15-16 Water Distribution Certificate
- 15-17 Water Treatment Certificate
  - 14-17 made into one vote
  - Steven made the motion
  - Rodney made the second
  - All approved with corrections
- 15-18 Changes to CAT V Objectives
  - Mark made the motion
  - Lanny made the second
  - All approved
- 15-19 BA Graphic Designs
  - Tabled and return to Norton for corrections and updates
- 15-27 Psychology Minor
  - Lanny made the motion
  - Steven made the second
  - All approved
  
- 15-28 Phlebotomy Course Fast Track

- 15-31 Phlebotomy Course Certificate
  - 28 and 31 made into one vote
  - Steven made the motion
  - Jamie made the second
  - 1 abstaining vote
  - approved

**Old Business:**

- Smoke or Tobacco Free campus
  - Monkey survey sent out in December
    - 74 recorded votes
  - Non Academic Senate issue
  - Letter will be drafted to Chancellor Kegel addressing this issue
- Academic Senate By-Laws
  - Debra brought forth changes
  - Committee approved the changes
  - Back page to be signed
    - Lorren Schlotfeldt
    - Jamie Underwood
    - Dr. William Rugg
    - Mr. Greg Kegel

**New Business:**

- Mission Statement Monkey Survey
  - Send out on 02-16-16
  - 10 working days
  - Will share the results with the SAT Committee

**Adjournment:**

Loreen made the motion, Steven second the motion, questions was called and all approved at 5:07pm

Respectfully Submitted by,  
Debra A. Bradley