

Academic Senate  
January 17, 2012  
4:00pm  
Brockmann Center Conference Room

Members Present – Larry Strizich, Steven Don, Stacey Dolezal, Lorren Schlotfeldt, Lanny Wilke, Katherine Williams, Mary Papas, Curtis Smeby

Guest – Chancellor James Limbaugh

**Call to Order** – Lanny Wilke called the meeting to order at 4:07pm in the Brockmann Center Conference Room.

**Minutes** –November 15, 2011 minutes were approved by unanimous vote.

**External Committee Reports:**

- A. UAC –Lanny Wilke reported the following topics Chancellor James Limbaugh presented at UAC:
- a. Visioning Exercise - gather visions of MSUN from across campus
  - b. Branding – we need to become known to the public - who we are, what we are and what we are good at.
  - c. Website – our website needs to be updated and provide interactive information for potential students and others seeking information about MSUN.
  - d. Celebrate Northern Fridays – increase the participation of wearing Logo and Northern colors on Fridays. Also encourages everyone to attend games and events on campus.
  - e. Lobby improvements – Cowan Hall’s lobby is getting a new paint job, the Chancellor pictures are being moved to the Administration wing, a display is being prepared to explain the MSUN seal on the floor in front of the Registrar’s office, the Registrar’s office has been rearranged and displays are being updated to provide a fresh inviting picture of Northern for all visitors entering Cowan Hall.
  - f. Suggestions for student gathering places – everyone on campus is asked to submit suggestions for providing student gathering places across campus.
  - g. College!Now – extensive discussion was held on the proposal to change the names of the technical schools of the university system to colleges.
  - h. Inauguration – There will be an Inauguration of Chancellor Limbaugh in mid-March but it will be low-key.
  - i. Points of Pride - We need to “Ring our own bell” and “Blow our own horn”. The Chancellor will be doing a column for the Northern Network News and the Havre Daily News. He encourages everyone to submit articles to the Northern Network News as well as submitting pictures.
  - j. Board of Regents – will be on our campus May 24 & 25, 2012. We need to select a “Showcase”.

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B. Professional Development Committee

- a. Awards- request professional development funds through your departments and then the Professional Development Committee.
  - i. Awards are up to 50% of the costs and to Lanny's knowledge no requests have been turned down.
  - ii. The committee will accept requests from faculty AND staff.

**Senate Committee Reports:**

- a. Admissions and Standards Committee – Steven Don reported the committee approved several requests for late withdrawals at their 1/13/12 meeting. Curtis asked about the delivery methods of these classes and Steven said that all but one was a face –to-face class. The committee meets every Friday at 3:00 p.m.
- b. Cultural Development Committee – no report as Spike was absent.
- c. Curriculum Committee – Katherine Williams reported the committee met last week and only had some small pending changes.
- d. Financial Aid Committee – Mary Pappas reported that the scholarship application deadline is January 27<sup>th</sup>. She also reported that Amy told the committee that they were now also looking at WUE funds.
- e. General Education Committee - Stacey Dolezal reported the first meeting will be February 6, 2012. They will be reviewing 5 proposals.
- f. Graduate Council Committee - Curtis Smeby reported the first meeting for the Graduate Council will be February 6, 2012. They are working with financial aid to determine ways to assist Veterans better. There are issues because the courses are offered on a weekend schedule.
- g. Instruction, Research and Faculty Development - Janet Trethewey was absent so there is no report.
- h. Instructional Technology – Spike was absent so there was no report.
- i. Library – Loren Schlotfeldt reported the committee met on December 5, 2011. They discussed continuing the book adoption process. They are discussing a faculty request for reimbursement of videos purchased by faculty and placed in the library.

**Proposals:**

Proposal 11-03          Add POL 344 to Category V of the General Education Core

Discussion was held regarding James Edwards response to the inquiry from the Academic Senate. He addressed 3 of the 4 items and it was determined that 80% of the outcomes were addressed. Larry Strizich moved, Stacy Dolezal seconded and it passed unanimously.

Proposal 11-04          EDUC 334 Informational Change to clarify language

Purpose was to clarify the maximum required practicum hours to be 45. Larry Strizich moved, Stacey Dolezal seconded and it passed unanimously.

Proposal 11-05      EDU 452 Information Change to clarify language

Purpose was to clarify the maximum required practicum hours to be 45. Larry Strizich moved, Stacey Dolezal seconded and it passed unanimously.

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Proposal 11-16      Remove BEUD Courses from Catalog

Stacey Dolezal reported that Janet Trethewey recommends this be submitted to the PEU committee also. Larry Strizich moved that the proposal be tabled and referred to the PEU. Stacey Dolezal seconded and it passed unanimously.

Status of the following proposals was presented:

Proposal 10-03      NAS B.A. - submitted to MSU on 1/13/12

Proposal 10-14      Metals Manufacturing AAS – submitted to MSU on 1/17/12

Proposal 10-17      Probation/Suspension Changes - in Provost Office

Proposal 10-22      Psychology B.S. – Sharon to check on status

Proposal 10-23      Industrial Tech – In Provost Office – ON HOLD

Proposal 10-24      Learning Development MSed – Sharon checking on status

Proposal 11-01      Equipment Management – signed by Chancellor 1/13/12 to be submitted to MSU

Stacey Dolezal provided information regarding some proposals that had been submitted to the college and were to be forwarded to Academic Senate. The status will be reported at the next meeting.

General Ed Assessment Plan – Extensive discussion was led by Stacey Dolezal regarding the General Ed Assessment and MSU Core Requirements. It was suggested that our requirements be compared to the MSU system website general education website. Discussion topics included:

How to measure? Quiz and/or multiple choice.

Student satisfaction Learning Outcomes and Courses requirements

Are there too many general education classes

How many general education courses do we need to offer each semester?

The Timeline for General Education Assessment was discussed.

#1 GE Committee reviews catalog's GE philosophy and purpose statement and edits and #5 GE Committee reviews appropriateness of GE courses listed in the GE main categories and reviews course outcomes/objectives – pilot self-reporting in general education and math. Lanny requested Stacey submits status to committee.

Item 7 – Registrar compares GE Math & English course placement with student success (grades) in completed placed courses. Stacey reported that Lindsey has stated that the computer system can't compare GE Math and English course placement with student success (grades) in

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completed courses. Lanny asked that we determine a way to evaluate if we are addressing and meeting the needs of the weak areas of the students based on the testing.

Item 8 – Graduate proficiencies measured by graduate exit survey and 1 year on-line employer follow-up surveys (Registrar completes). Tracey Jette will have the survey information on Spring '11 graduates in January, it takes about 6 months to gather responses.

Chancellor James Limbaugh

Chancellor Limbaugh addressed the committee with the following information:

His contract is 18 months but stated it is not his plan to leave as long as he has support of MSUN, Board of Regents support and feels he is accomplishing good things for MSUN.

We have a hard fight ahead of us with Board of Regents as we have all heard that there was previously a proposal to close MSUN therefore we have to establish our position of value and it starts with our enrollment as well as complying with deadlines set for MSUN. The Student Learning Assessment has to be completed by 5/1/12 and the Institutional Accreditation Assessment Plan must be completed by 7/1/12, as we have been cited by the accreditation board since 2007.

In his experience at serving on an assessment committee, a rubric was embedded in selected courses and followed through. .

He encouraged everyone to leave comments in the library to help establish a strategic plan.

He also gave general elaboration on the topics discussed at UAC.

The remainder of today's agenda was tabled until the February Meeting.

Adjourned - Meeting Adjourned  
Acting Recording Secretary: Sharon Caven