

ACADEMIC SENATE
November 18, 2003
4:15 PM
Brockmann Conference Room

Members Present - Larry Strizich, Lanny Wilke, Janet Trethewey, Tom Welch, Lisa Scheresky-O'Neil, Brian Gilmartin, Kevin Carlson

Call to order - President Strizich called the meeting to order at 4:15 in the Brockmann Conference Room.

Minutes – Minutes of the October 14, 2003 meeting were approved as corrected.

Administrative Reports – Larry Strizich has e-mailed to all faculty a communication he received from Warren Jones (faculty council member at BOR). He suggested that everyone read the document.

Old Business:

Tom Welch and Roger Stone will generate for approval a language draft for changes to the constitution regarding the academic proposal process. The change would eliminate having the “full faculty” vote on all proposals. Tom and Roger will present the wording at the next ACAD senate meeting.

New Business:

Proposals –

03-01 EET AAS - ADD CPET 260

Tom Welch moved to approve. Motion seconded by Kevin Carlson. Motion passed. Proposal will be forwarded to full faculty for vote.

03-02 HPE/HP PROGRAM CHANGES

Tom Welch moved to approve. Janet Trethewey seconded. There was considerable discussion concerning the number of credits in the minor -- according to BOR policy minors cannot contain more than 30 credits. This minor (because BIOL is a prerequisite to an HPE course needs to list the biology as a requirement of the minor and that puts the degree over the 30 credits). Tom Welch moved to table the proposal and to forward the proposal to Dr. Jimeno for her input regarding how this should be handled.

Committee Reports – Tom Welch distributed a sample program revision form outlining a sample program being revised and explained the format of the outline used to document the revisions necessary. He explained that if proposals are submitted listing and laying out the courses in this manner that it makes it very easy for the curriculum committee and all the ACAD senate committees to evaluate the program and check all the graduation requirements etc. It also clearly outlines all changes so that when the proposal reaches Shirley Shortell's desk in the registrar's office and she makes the changes to the catalog it is clearly outlined and there are less apt to be mistakes made. Tom asked faculty to please discuss the format with their departments and to encourage the use of this format.

Special Reports – none

Announcements - none

Adjourned – Meeting adjourned.