



Meeting Minutes

Grad Council Committee

March 3, 2014

Cowan Hall Room # 303

3:00pm

Members: Barbara Zuck, Christine Cremean, Curtis Smeby, Debra Bradley, Darlene Sellers, Greg Kegel, Jaakko Puisto, Norton Pease, Randy Bachmeier, Virginia Braithwaite

Minutes: Debra Bradley

Members Present: Barbara Zuck, Christine Cremean, Debra Bradley, Darlene Sellers, Jaakko Puisto, Norton Pease, Virginia Braithwaite

1. Meeting was called to order by Darlene at 3:04pm
2. Minutes from November 5, 2013
  - a. Motion was made by Darlene to approve the minutes
  - b. Second was made by Jaakko
3. Marketing of the Grad Programs
  - a. Brochures of Instruction and Learning was passed out
  - b. CNSL vs Recruiters
    - i. Students come to the campus
    - ii. Word of mouth
  - c. Website needs updated
    - i. Carlo is working on getting all the websites to look the same and have the same format

4. OPI Report
  - a. Out on time to be received on time in Helena
  - b. No report back yet as of this date
  - c. Christine to email Linda asking her if she received the report on time
  
5. MAT Scores
  - a. Suggestion of 345
  - b. Question was brought up why this was low
    - i. Looking in to the reasoning why
  
6. Praxis – NCE
  - a. Looking up
  - b. State Licensure
  - c. 2013 Fall Cohort
    - i. So far no cut off score have been placed
  
7. Catalog Language
  - a. Alisha working on it
  - b. Summer time hopefully
  
8. IRB – Rubric
  - a. Attached to report
  
9. Program Data
  - a. Fall 2013?
  
10. Traffic Education
  - a. Table till next meeting
  
11. Motion to adjourn meeting was made by Virginia
  - a. Second the motion was made by Jaakko
  - b. Meeting adjourned at 3:40