

**General Education Committee  
Meeting Minutes  
Sep 13, 2023  
Cowan Hall # 314**

**1. Call to Order**

**2. Meeting Minutes:** waiting to get the final meeting minutes from last year from CASE hard drive.

**3. Membership**

- a. Nominations and vote for new chair/co-chairs: Gwen said she would co-chair with Kasthuri. Gwen motioned, Mary seconded, motion passed.
- b. New members: Grant Olson (CASE), Kenny Wait (COTS), Tyler Gibson (COTS). Do we still need one more person?

**4. Secretary: TBA**

- a. No secretary right now; Gwen will take minutes.
- b. Any Gen Ed proposals should be sent to Valarie Guyant, Academic Senate president, for now. Be sure to fill out the correct forms.

**5. Discussions**

a. Assessment

Scoring Student artifacts (Critical Thinking Rubric): Fillable Microsoft form. Link resent to everyone in email. Use the General Education Assessment Full List document from the email to find the artifacts. A few artifacts are hard copies.

1. b. We made sure people got the physical copies of artifacts from Liberal Studies and Biology. They are available on the countertop outside the CASE dean's office in Cowan 309.
2. c. We reviewed how to fill out the fillable rubric form for each artifact.
3. d. Please get the scoring done by Wednesday of next week (Sept. 20) or Friday (Sept. 22) at the latest so that we can get the data to Sami so that we can have some analysis of the total data.

b. We need to start asking people identify and collect artifacts for Integrative Learning from 2022-2023 capstone or higher-level courses. Kasthuri will send a reminder e-mail to the chairs and deans in the next few weeks.

c. Next year, we will do the final rubric on Social and Cultural Competence.

**6. Proposals**

GDSN 240 Electronic Design I (Discuss the proposal). This course introduces students to a lot of different software for social media creation and video editing. This needs to go to Academic Senate tracking, and then we can vote on it at our next meeting.

a. Academic Senate meeting is on Sep 12, 2023 at 4pm. No Secretary currently. Will talk about proceeding with proposals and tracking of proposals at the Senate Meeting.

b. The forms are on the provost's page. You can also find them by Googling msun.edu and course revision. If the course is supposed to be an option for more than on Gen Ed category, then two forms need to be filled out, one for each category.

**7. Other Information**

a. Next Meetings

(Biweekly Wednesdays at 10:00am), Cowan 319 is open 10-10:50. Next meeting will be Sept. 27).

**8. Adjournment**