

Meeting Minutes  
Curriculum Committee  
09/27/2023  
Cowan Hall 314  
4:00pm

**Members:** Kevin Holzworth, Jim Kirkpatrick, Tyler Gibson, Amy Smith, Terri Hildebrand, Casey Donovan, Chad Spangler

**Members Present:** Casey Donovan, Amy Smith, Tyler Gibson, Alisha Schroeder, Valerie Guyant, Jennifer Brown, Chad Spangler, Terri Hildebrand

**Chair:** Casey Donovan

**Minutes:** Brittany Garden

**Call to Order:** Casey Donovan called the meeting to order at 4:06pm

**Approval of Minutes:**

- 04/04/2023
  - Motion to approve was made by Terri Hildebrand
  - The second was made by Chad Spangler
  - Question
  - Approved

**Proposals:**

- 23-1; Changes to the BAS Degree (Business)
  - The requirements for Gen Ed credits is too high per BOR policy
  - BAS doesn't require 39 upper division credits
  - Needs 24 Gen Ed, 20-30 upper division
  - Fixes to required credits makeup will resolve the issue
  - Decision was made to table the proposal for suggested corrections
  - Motion to table to proposal was made by Chad Spangler
  - The second was made by Terri Hildebrand
  - Question
  - Approved

**Discussion:**

- Curriculum Committee duties and goals (per bylaws)
- Review existing degrees in accordance to BOR policy
  - Create a checklist and divide up the programs between the committee members for review

- Choose a Chair; Casey Donoven was chosen to continue as Chair
- Confirm meeting time as Wednesdays at 4pm (monthly)

**Adjournment:**

- Motion to adjourn was made by Chad Spangler at 4:25pm
- The second was made by Terri Hildebrand
- Question
- Approved

Respectfully Submitted by,  
Brittany Garden