



Cultural Development Committee Meeting Minutes

Date: Friday Sept. 18, 2020 from 12-1:30pm

Members present: Joshua Meyer, Samantha Balemba-Brownlee, Kevin Holzworth

Non – Members Present: none

Minutes Recorder: Joshua Meyer

Meeting Location: Student Union Building – Dining Hall

Agenda Item	Discussion	Action/Responsibility
1) Brain storming ideas for an event to organize this Fall on campus.	Many ideas were discussed for an event to be held on campus, hosted by the Cultural Development Committee. The committee wanted to find an event that would support a culture of physical activity while maintaining social distancing to the best of its abilities. The top 2 activities that the group came up with were Ultimate Frisbee and Outdoor Dodgeball. In the end, the committee members agreed upon Ultimate Frisbee.	All present members
2) Assignment of duties to make this event happen.	<p>Joshua – Record minutes. Check with MSUN Admission office on the possibility of us hand out remaining T-shirts left over from student Orientation to give to students who participate in Ultimate Frisbee.</p> <p>Samantha – Develop a mini poster to advertise the event to students, faculty and staff around campus buildings. Print off approx. 30 copies. Coordinate distribution of posters to be displayed in various locations.</p> <p>Kevin – Contact the appropriate persons to ask permission/authorization that allows the event to be held on campus at MSUN. Acquire permission to use Tilleman Field for the Ultimate Frisbee event.</p>	All Present Members
3) Event Details	The event has been set for Thursday Sept 24, 2020 from 5pm – 7pm. The event will take place on Tilleman Football Field on the MSUN Campus. The event will be open to MSUN Staff,	All Present Members

	Faculty, and Students. We are estimating that 20-30 persons will participate.	
5) Planned next meeting date	The committee decided the next meeting will be held after the Thursday Sept 24, 2020 Ultimate Frisbee event at a date to be set. To recap the event.	All committee members
6) Conclusion	Meeting adjourned at 1:30pm	