



Financial Aid Office
PO Box 7751 ~ Havre, MT 59501
Tel: (406) 265-3787 Fax: 406-265-3519
Email: finaid@msun.edu

Student Name: _____ SSN/Banner I.D. # (Last Four Only): _____

2026-27 Identity Verification
(To Be Signed at the Office of Financial Aid Services)

You, the student, must appear in person at Montana State University-Northern Financial Aid Office to verify your identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state- issued ID, or passport. MSU-Northern will maintain a copy of your photo ID that is annotated by a Financial Aid Specialist with the date it was received and reviewed, and the name of the official authorized to receive and review your ID.

Check the box that applies below:

- ☐ The student appeared in person and presented acceptable identification to an institutionally authorized individual.
- ☐ The student was unable to appear in-person and provided the institution with a copy of the acceptable identification presented to a notary and a signed notary statement.
- ☐ The student was unable to appear in-person and appeared on a video call with institutional personnel and presented the acceptable identification to an institutionally authorized individual.

Student's Signature _____ Date _____

- ☐ Signed in front of: ☐ Copy of ID annotated and reviewed by:

Financial Aid Specialist Signature: _____ Initials: _____ Date: _____

2026-27 Identity Verification
(To Be Signed with Notary)

If you, the student, are unable to appear in person at Montana State University-Northern Financial Aid Office to verify your identity, you must submit **all** of the following to the financial aid office my mail:

- ☐ The original notary statement below, where your ID is presented to a notary, such as, but not limited to a driver's license, other state-issued ID, or passport. And acknowledges that you signed the "Statement of Educational Purpose" above.

*****This form and the copy of the ID must be mailed to our office address above. We cannot use electronic copies.***

- ☐ A copy of the unexpired valid government-issued photo identification (ID) that you showed to the notary. Mailed with this form.

Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and provided to
(Printed name of signer)
me on basis of satisfactory evidence of Identification _____ to be
(Type of government-issued photo ID provided)
the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal)

(Notary signature)
My commission expires on _____
(Date)