**MONTANA STATE UNIVERSITY NORTHERN**

# 2026-2027 BUDGET ADJUSTMENT

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|---|---|---|
| *Last Name* | *First Name* | *Student ID (Last Four Only)* |

The standard budget or estimated cost of attendance (COA) includes the cost of books, supplies, travel, miscellaneous or personal expenses, and food and housing. If you have documented, special circumstances that are over and above the standard budget, you may be able to have your COA budget increased. These requests will be reviewed on a case-by-case basis.

Please note: Increasing your budget does NOT give you more financial aid if you are at your limit; however, if you are eligible for more financial aid than what your budgeted COA is, then increasing your budget may be able to help you. If you are not sure where you stand, ask a financial aid counselor to check to see if increasing your budget would be of benefit to you.

**The standard budget information can be found at: msun.edu/busserv/tuitfees.aspx.**

### Expenses that may be considered for COA Adjustment

- The cost of your tuition and fees
- The cost of special books and supplies – tool request and computer expense request see page 2 of this document
- Housing/Rent Adjustments - Submit signed lease/mortgage including roommate information
- Grocery Expenses (if exceeding the standard amount due to special diet dictated by medical or religious reasons)
- The cost of transportation (repair costs, maintenance, fuel) – Submit receipts of expenses
- The cost of uninsured medical, dental, or optical expenses – Submit receipts of payments, insurance documents of covered costs, income tax return Schedule A
- Dependent Care expenses - (childcare, elder care, private school tuition) – Submit name(s), age of dependent(s), copy of current bills
- Disability-related expenses – Submit written statement from medical professional and receipts of expenses
- Other – Please explain the nature of expenses and provide applicable documentation such as receipts supporting the expense

### Request for Additional Funding

Check one or more of the following:

- ☐ I request the maximum amount of Federal Student Loans.
- ☐ I request an additional $_____ in Federal Student Loans.
- ☐ I request an additional $_____ in Work-Study.
- ☐ Other types of aid (description/amount) _____

**I certify the information on this form and what I am submitting are both true and complete to the best of my knowledge. I understand that purposely giving false or misleading information may result in fines, penalties, and/or reduction or immediate repayment of aid. I understand that I may not be funded the full amount of my request and that the information provided on this form may affect my financial aid eligibility.**

| | |
|---|---|
| *Student's signature* | *Date* |

*MSU Northern does not discriminate on the basis of race, color, national origin, sex, or disability.*

## TOOL EXPENSE REQUEST

**Students may request additional financial aid for the purchase of required tools during their 1st semester of core program classes.**

**Please read and initial the following. Please attach documentation of your tool expenses.**

_____ I understand that I can receive additional student aid funds for tools **one time** during my program.

_____ I understand that I will be asked to provide proof that I purchased tools after my funds are disbursed.

_____ I understand that any additional funds will be Subsidized, Unsubsidized, and/or Alternative Loans

$ _____ Amount I am requesting *(See estimated costs of tools below)*

**\* Please attach documentation of your tool costs \***

## COMPUTER EXPENSE REQUEST

**One time during their degree pursuit, students can request additional financial aid for the purchase of a computer and computer accessories.**

**Please read and initial the following. Please attach documentation of your computer expenses.**

_____ I understand that I can receive additional student aid funds **one time** during my degree.

_____ I understand that I will be asked to provide proof of purchase after my funds are disbursed.

_____ I understand that any additional funds will be Subsidized, Unsubsidized, and/or Alternative Loan.

$ _____ Amount I am requesting (attach receipt of computer purchase or print-off of computer cost)

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