

College of Arts, Sciences and Education
College Meeting
Face to Face & Zoom
September 9, 2021
4:00pm

Members: Kalin Amende, Randy Bachmeier, Samantha Balemba, Jack Beiger, Grant Bowker, Casey Donovan, Valerie Guyant, Gwen Hart, Steve Hesske, Terri Hildebrand, Shawn Huse, Neil Moisey, Chris Mouat, Joyce Mphande-Finn, Grant Olson, Carol Reifschneider, Andrew Rolin, Mark Seiffert, Curtis Smeby, Amy Smith, Joel Soiseth, Gary Succaw, Tyson Thivierge, Joey Todd, Jerry Wagener, Mary Ward, Jennifer Anderson, Debra Bradley

Members Present: Kalin Amende, Samantha Balemba, Grant Bowker, Casey Donovan, Valerie Guyant, Gwen Hart, Terri Hildebrand, Joyce Mphande-Finn, Grant Olson, Carol Reifschneider, Mark Seiffert, Curtis Smeby, Amy Smith (online), Joel Soiseth, Gary Succaw (online) Joey Todd, Neil Moisey

Chair:

Minutes: Jennifer Anderson

Guest:

1. **Call to Order:** at 4:04 by Carol Reifschneider
2. **Approval of Agenda:**
 - Finalize Membership for the Following Committees:
 - General Education: Samantha Balemba, Grant Bowker, Grant Olson
 - Library: Amy Smith, Gwen Hart
 - Instruction, Research & Faculty Development: Replace Valerie Guyant
 - Academic Senate
 - Assessment Committee
 - Executive Committee (Forming)
 - ShowCASE
 - College Chair Proposal
3. **Approval of Minutes:**
 - **None at this time**

4. Discussion:

- Committee represented election
 - Gen Ed committee. Each candidate stated why they should be on the committee. Carol then asked to step out side while to college voted.
 - a. Voting results:
 - i. Samantha 6 votes
 - ii. Grant B. 4 votes
 - iii. Grant O. 2 votes
 - Samantha will be on the Gen Ed committee
 - Library Committee:
 - a. Gwen stepped down as she is now the chair of the Tutoring Committee.
 - b. Amy Smith will be on the Library Committee
 - Instruction, Research and Faculty Development. Is going through new process
 - a. Will go through curriculum proposals.
 - b. Faculty Awards
 - c. Professional Development -Mark would like to continue.
 - Academic Senate:
 - a. Carol reads bylaw of duties and Senator qualifications 3-year term.
 - i. Val nominates herself
 - ii. No other nominations
 - b. Val is new senator to academic senate.
 - Assessment Committee:
 - a. Made up of Faculty and Staff to go over assessments for accreditation.
 - b. 20 members-Chairs of the college, Registrar and others.
 - c. Assessment for our academic program
 - Executive committee-
 - a. Maura and Dean of Cots co-chair, Suzanne, Jay Howland, Provost and Dean of CASE.
 - b. This person would be on both Assessment and Executive Committee-
 - c. Carol stated if interested they could be come a site visitor for accreditation. Interested candidates need to be analytical, have good writing skills, and experience in assessment.
 - Grant Bowker volunteered to be on both committees.

- ShowCASE
 - Tech No Xpo- Joey and Valerie push to create some for CASE and meld into Tech No Xpo in the Fall.
 - High School students on campus going to different events.
 - Valerie has talked to a few people already, but if interested let her know as she needs to let Maura know by tomorrow morning.
 - Starts at 9am and each track has an hour presentation and times that 3.
 - Education needs a third person in their track
 - Let Val know weather interested or interested in canceling class.
 - There are limited funds available and Maura needs to know what is needed as soon as possible.
 - Curtis will do one for Education Track
 - Date is October 7th.
 - Samantha wanted to know about giving Affirmative consent Condoms to the high schoolers. Val will check into it.

5. Proposals:

- College Chair
 - Valerie and Carol propose to co-chair for this year only until the college decide what they want to go with either 4 chairs, co-chairs, or a single chair.
 - Carol's duties would be administration, meetings and signing paperwork
 - Valerie's duties would be scheduling and working with course curriculum and academic maps.
 - a. Grant Olson motions for Valerie and Carol to co-chair and share duties
 - b. Casey Donoven 2nd the motion
 - i. Provost stated he needs a recommendation from the college and will need to talk to the new dean, Carol and Valerie.
 - ii. Spring Schedule will be built and not rolled over. A draft will be will be shared with Deans and Chairs in a few weeks.
 - iii. This will be a transition to get a scheduled that works for all programs.
 - c. In favor of motion by Grant about co-chair
 - i. In favor of- 14
 - ii. Opposed -1

6. Chair Report:

- None

7. Dean's Report:

- None

8. Discussion item:

- None

9. Announcements:

- none

Adjournment: at 4:45pm

- Motion to adjourn made by Samantha Balemba
- Second was made by Curtis Smeby
- Call for the question
- Approved