

College of Arts, Sciences and Education
College Meeting
Virtual Meeting
April 2020
4:00pm

Members: Randy Bachmeier, Samantha Balemba, Jack Beiger, Grant Bowker, Vickie Clouse, John Foley, Valerie Guyant, Steve Hesske, Terri Hildebrand, Shawn Huse, Steve Lockwood, Neil Moisey, Chris Mouat, Cristy Ozburn, Charles Pollington, Carol Reifschneider, Andrew Rolin, Mark Seiffert, Darlene Sellers, Curtis Smeby, John Snider, Joel Soiseth, Gary Succaw, Tyson Thivierge, Joey Todd; Mary Ward

Members Present: Samantha Balemba, Valerie Guyant, Terri Hildebrand; Cristy Ozburn, Darlene Sellers, Gary Succaw, Joey Todd, Mary Ward,

Chair: Valerie Guyant

Minutes: Debra Bradley

1. **Call to Order:** at 4:00 by Valerie Guyant
2. **Approval of Agenda:**
 - Motion to approve was made by Darlene Sellers
 - Second was made by Joey Todd
 - Question was called
 - Approved
3. **Approval of Minutes:**
 - Debra will bring in the September 2020 meeting
4. **Interim Dean and Chari Report:**
 - Fall Classes
 - Look at fee requests
 - Revisit your classes and see if a fee needs to be applied
 - Graduate Notes
 - Chancellor's Office is sending a box out to all graduates (May 2020)
 - Faculty can send out things separately and the Dean's office will cover the cost
 - Prior Learning Assessment
 - Darlene, Alisha and Josh were asked to come to the meeting and talk about this issue.

- Alisha was out of office and Josh had to cover. Will ask to come to another meeting.
- Looking at the policies and procedures of this program
- Advising
 - Summer challenges to connect with students
 - SOARS – registration and meet & greet students
 - i. Individual students that are going to be online to have Zoom or WebEx meeting with advisors
 - ii. Appointments will be placed on their calendars letting them know of the appointments
 - iii. Please update your outlook calendars
 - Summer hours still need to be sent in
 - No face to face classes
- Contingency plans for Fall 2020
 - Have been in meetings starting everyday 8:30a
 - i. Now down to once a week
 - Planning on a normal Fall semester
 - i. Having both face to face and online classes

5. Committee Reports:

- No committee reports at this time

6. Discussions:

- Pass/Fail – how does it work
- Classes on line or face to face
- Classes with group projects
- Class caps

7. Adjournment: at 4:25pm

- Motion to adjourn made by Gary Succaw
- Second was made by Joey Todd
- Call for the question
- Approved