

College of Arts, Science and Education
College Meeting
Cowan Hall 300
August 21, 2019
3:00pm

Members: Randy Bachmeier, Samantha Balemba, Jack Beiger, Grant Bowker, Vickie Clouse, John Foley, Valerie Guyant, Steve Hesske, Terri Hildebrand, Shawn Huse, Steve Lockwood, Neil Moisey, Chris Mouat, Cristy Ozburn, Charles Pollington, Carol Reifschneider, Andrew Rolin, Mark Seiffert, Darlene Sellers, Curtis Smeby, John Snider, Joel Soiseth, Gary Succaw, Tyson Thivierge, Joey Todd; Mary Ward

Members Present: Randy Bachmeier, Samantha Balemba, Jack Beiger, Grant Bowker, Valerie Guyant, Terri Hildebrand, Shawn Huse, Steve Lockwood, Chris Mouat, Christian Oberquell, Cristy Ozburn, Charles Pollington, Carol Reifschneider, Andrew Rollins, Mark Seiffert, Darlene Sellers, John Snider, Rory Schmidt, Joel Soiseth, Gary Succaw, Tyson Thivierge, Joey Todd, Mary Ward,

Chair: Valerie Guyant

Minutes: Debra Bradley

1. **Call to Order:** at 3:00 by Valerie Guyant
2. **Approval of Agenda:**
 - Motion to approve was made by
 - Second was made by
 - Question was called
 - Approved
3. **Approval of Minutes:**
 - Minutes are on hold till first full meeting
4. **Discussions:**
 - Coaches along with Christian Oberquell
 - Talked about college confusion with the athletes
 - Emails back and forth with the coaching staff, chairs, deans and instructors
 - Need to work together
 - Students first and athletes second
 - Policies and Procedures
 - If any questions or need help file out the forms, please see Debra or Jennifer.
 - Still need office hours, syllabus and resume'/vitas to Debra or Jennifer
 - Under Travel – In State Meal plan allowance have changed
 - Breakfast - \$7.50
 - Lunch - \$ 8.50
 - Dinner - \$14.50

5. Proposals:

- None at this time

6. Chair's Report:

- Show CASE
 - Need input and thoughts
 - Volunteers are needed to escort students around the campus and to answer questions they might have.

7. Interim Dean's Report:

- Department Meetings
 - Darlene would like to meet with each department before October 1st.
 - Talk about program development
 - Goals and needs for each program
- View Book
 - To use as a recruiting and promotional tool
 - To be used in schools
- Program Sheets per Department/Major/Minor/Certificate
 - Make an appointment with the Chair or Dean to make revisions/corrections
 - Any changes must have a Course and Program sheet attached.
 - Send all program sheets to Jennifer

8. New Business:

- Curtis passed around a copy of the "Indonesian International Online Program with Summer Residency" Pamphlet
 - How there is an interest with foreign exchange students in this program
 - Dr. Trocki is helping out by passing out this pamphlet to colleges and other interested in obtaining a masters.
 - Hopefully the program will start Summer 2020

9. Old Business:

- None brought forward

10. Committee Reports:

- Admissions and Standards
 - Add Joey Todd to the committee
- Cultural Development
 - Valerie Guyant to step down
 - Mary Ward to be added
- Financial Aid
 - Remove Jaime Duke
 - Add Gary Succaw
- Curriculum
 - No changes to the committee
- General Education

- Terri Hildebrand to step down
- Valerie Guyant to be added
- Graduate Council
 - Add John Foley
 - Add Joey Todd
 - Add Valerie Guyant
- Instruction, Research and Faculty Development
 - Have not met
- Instructional Technology
 - Have not met
- Library
 - Have not met yet

11. Announcements:

- See agenda

12. Adjournment: at 4:34pm

- Motion to adjourn made by
- Second was made by
- Call for the question
- approved