

College of Arts, Sciences, and Education  
College Meeting  
Cowan Hall # 319  
November 11, 2022  
4:00pm

**Members:** Kalin Amende, Randy Bachmeier, Samantha Balemba, Jack Beiger, Grant Bowker, Giuseppe Cortese, Casey Donovan, Beth Durodoye, Valerie Guyant, Gwen Hart, Terri Hildebrand, Shawn Huse, Neil Moisey, Chris Mouat, Joyce Mphande-Finn, Grant Olson, Mark Seiffert, Curtis Smeby, Amy Smith, Joel Soiseth, Jerome Souers, Gary Succaw, Tyson Thivierge, Joey Todd, Jerry Wagener, Mary Ward, Rick Woten, Jennifer Anderson, Debra Bradley, Neil Moisey

**Members Present:** Kalin Amende, Samantha Balemba, Jack Bieger, Giuseppe Cortese, Casey Donovan, Valerie Guyant, Gwen Hart, Joyce Mphande-Finn, Grant Olson, Amy Smith, Joel Soiseth, Gary Succaw, Rick Woten (Zoom), Jennifer Anderson, Debra Bradley, Beth Durodoye

**Chair:**

**Minutes:** Debra Bradley

**Call to Order:** at 4:02 by Valerie Guyant

**Approval of Minutes:**

- Approval of October 20, 2022
- Motion to approved was made by Casey Donovan
- The second to approve was made by Jack Bieger
- Question
- Approved

**Invited Guest:**

- Patricia Dubosky
  - Library Updates
    - Space planning
    - Northern Brew Coffee area is being painted
    - Carpet is being replaced Summer 2023
    - Faculty Publication starting in December 2022
    - Finals Week
      - Coffee and Cookies
    - Belinda Potter
      - Last day will be 12-02-2022
    - Full Time Library Clerk
    - Executive Meeting
      - Testing information

- Pricing Data Bases
- Library Open House
- Student Art Show
- Graduation
- Instructional Research and Faculty Development
  - Hosting Speaker Series

### **Chair Report:**

- Search Committee
  - ENGLISH
    - First round is completed
    - Second round will be bringing in candidates face to face
    - 42 candidates total
    - 12 candidates were zoomed
  - PSYCHOLOGY
    - 4 Candidates
    - Starting first rounds
  - COUNSELOR EDUCATION
    - 1 Candidate
  - BIOLOGY/GENERAL SCIENCE
    - 9 Candidates
    - 5 Zoom Meetings
- Promotion, Tenure, Post-tenure
  - Deadlines were passed out
  - COVID-19 Extended these out
- Emeritus Status for C Reifschneider
  - Letter and CV were presented
  - Will be forwarded to Provost and Chancellor

### **Dean's Report:**

- Introduction of AmeriCorps/VISTA
  - Ms. Teresa White
  - Office is Cowan Hall # 315C
  - One Year Contract
- BoR Meeting
  - Native American Studies – Major
    - Place into Moratorium
    - Revamp minor
- Course/Program Fee
  - Will be called in by the Business Office in December
  - 2-3% increase only unless proven that the higher increase is needed

- Hager Science Building
  - KROB will be hanging the screens up during the break
- P and T Binders
  - 3 ring binders can be found with Jennifer Anderson or Debra Bradley
  - Nothing else will be supplied
- Time Away – Sick Leave, Vacation, Conferences or Professional Development
  - Fill out the form - located in the CBA
  - Make sure that the Chair and Dean of the College get a copy
- Academic Senate
  - Adjustment of the number of members
  - Needs to be updated and sent to the Provost
- Gen Ed
  - Every program that has a 4 year program
  - 1 course – critical thinking
  - CAPP Stone classes
  - Student work
  - BrightSpace Shell
  - Rubric
- Graduating Student Symposium
  - Seniors can show off their work during graduation
  - See Valerie Guyant, Tony Griffin or Debra Bradley

**Announcements:**

- Samantha Balemba, Casey Donovan and Gwen Hart wrote plays for MAT
  - December 11, 12 and 13<sup>th</sup>, 2022

**Adjournment:**

- at 4:48 pm
- Motion to adjourn made by Samantha Balemba
- Second was made by Amy Smith
- Question
- Approved by all