

College of Arts, Sciences and Education  
College Meeting  
August 18, 2021  
2:00pm

**Members:** Randy Bachmeier, Samantha Balemba, Jack Beiger, Grant Bowker, Casey Donovan, Valerie Guyant, Gwen Hart, Steve Hesske, Terri Hildebrand, Shawn Huse, Neil Moisey, Chris Mouat, Joyce Mphande-Finn, Grant Olson, Carol Reifschneider, Andrew Rolin, Mark Seiffert, Darlene Sellers, Curtis Smeby, Joel Soiseth, Gary Succaw, Tyson Thivierge, Joey Todd, Jerry Wagener, Mary Ward, Jennifer Anderson, Debra Bradley

**Members Present:** Kalin Amende, Randy Bachmeier, Samantha Balemba, Jack Bieger, Grant Bowker, Gwen Hart, Terri Hildebrand, Carmen Lunak, Joyce Mphande-Finn, Grant Olson, Kirk Olson, Carol Reifschneider, Darlene Sellers, Mark Seiffert, Curtis Smeby, Amy Smith, Joel Soiseth, Gary Succaw, Joey Todd, Mary Ward, Jennifer Anderson, Debra Bradley

**Chair:** Valerie Guyant

**Minutes:** Debra Bradley

1. **Call to Order:**

- Meeting was called to order at 2:09pm by Darlene Sellers

2. **Introductions:**

- Amy Smith – Education
- Kalin Amende – Counselor Education
- Carmen Lunak – Clinical Supervisor
- Belinda Potter – Interim Librarian

3. **Promotions:**

- Joey Todd
- Samantha Balemba

4. **Class 8 Faculty:**

- Joey Todd
- Jack Bieger
- Valerie Guyant
- Randy Bachmeier

5. **Discussions:**

- Needed Documentation

- Syllabi
- Office Hours
  - Send to Jennifer Anderson or Debra Bradley
  - Please post by your office door
- Seating Charts for COVID-19 tracing only
- Office Moves
  - Education
  - Math
  - Dean's Office
- COVID-19 Updates

**6. Proposals:**

**7. Chair's Report:**

**8. Dean's Report:**

- Offer has been made and the new Dean will start October 18, 2021

**9. Committee Report:**

- Need new members on certain committees
  - Admission and Standard Committee – No New Members
  - Cultural Development Committee – No New Members
  - Curriculum Committee – No New Members
  - Financial Aid Committee – New Member added; Amy Smith
  - General Education Committee – Three Members to vote next meeting
    - Samantha Balemba
    - Grant Bowker
    - Grant Olson
  - Graduate Counsel Committee – No new Members
  - Institutional Research & Faculty Development – Valerie Guyant to step out and Mark Seiffert stepped in
  - Instructional Technology Committee – New Member added; Kalin Amende
  - Library Committee – Two Members to vote next meeting
    - Amy Smith
    - Gwen Hart

**10. Announcements:**

- Aurora Tables for Student Orientation Weekend
  - Contact Cory Kopp about having a table

**11. Adjournment:**

- Motion to adjourn was made by Mark Seiffert
- The Second was made by Jack Bieger
- Call for the questions
- Adjourned at 3:45pm